

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 6 November 2023 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 5pm on Friday 3 November 2023. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons

Clerk to the Council

31 October 2023

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. Somerset Councillors' Report

3. Apologies for absence

Councillor C Munday

4. Minutes

To approve Minutes of the Meeting of the Parish Council held on 2 October 2023.

5. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

6. Matters Arising from the Minutes (2 Oct) and raised by Members

- a) Effluent from wastepipe south of Sunnyside Park - update
- b) LCN – i) attendance at next meeting (13 Nov); ii) participation in Wellbeing/Active Travel groups
- c) Mud/debris reported on parish roads, including A378 and Isle Brewers Road – i) **to consider** follow up action; ii) River Five river quality – **to consider** next steps
- d) Cemetery – recent plot application/burial (1 Nov) – **to note**
- e) Defibrillator– update; i) **to consider** Defibrillator Working Group/remit/transfer of funds; ii) **to note** DoHSC funding for community defibrillators
- f) ESS Education and Support Services launch meeting – update (MK)
- g) Dog waste bin on Swell Lane – **to consider** costing from Wybone (£328.16 inc VAT) to include red bin, ground post, fixings and delivery
- h) Fivehead Grass maintenance – **to consider** quotations received from contractors for April FY24/25
- i) Policy review –i) **to consider** adoption of Volunteer Policy; ii) **to review** Finance Policy
- j) Pound repairs – update
- k) Speed Indicator Device / volunteers – next steps; **to consider** adding info/speed data to website
- l) Village Hall meeting room increase from 1 Nov 23 – **to authorise** increase from £8 to £9 per hour
- m) Village Green – **to authorise** post mix to secure new posts (c£50); **to consider** location of bed
- n) Clerk's annual review (5 Oct) – update/add to Dec agenda (KB)
- o) Newsletter/ directory review with editor/KB/Clerk (6 Oct)/ **to consider** advertising increase for 2024
- p) Remembrance Sunday arrangements/wreath (12 Nov) (KB)
- q) Suggestions for Xmas tree arrangements

7. Correspondence Received (details emailed)

- a) Invitation received to consult on the priorities for Somerset Council's Equality Objectives for April 24 – April 26, by 17 Nov 23, the top three of which will be taken forward.
- b) Request for the Council to consider writing to support the Climate and Ecology Bill, due for its second reading, on 24 Nov 23.
- c) Invitation to attend SALC AGM, on 2 Dec 23, at the Edgar Hall, Somerton.
- d) Notice received from the Post Office Consultation Hub of closure of Fivehead PO services at The Stable, from 26 Oct 23.
- e) Request from Citizens Advice Somerset to consider grant-funding support following recent merger of four district services.
- f) Notification of Fire Service consultation to obtain community views, open until 30 Nov 23
- g) From CCS, enquiries welcomed for a community review, expression of interest requested by 30 Nov 23, subject to funding availability.

8. Reports

- a) Playing Field / Village Hall (BF); b) SALC (CM/RW); c) Cemetery (LH); d) Highways (Clerk);
- e) Environment (DB); f) Rights of Way (Clerk for MB); g) Police (Clerk); h) Quarterly Asset Check (BF)

9. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **23/00961/FUL** – Land Os 8356 Isle Abbots Road, Fivehead – change of use of land to 5 Gypsy/Traveller pitches, including 5 day rooms, 5 mobile homes, 5 touring caravans, and associated works – **to consider** comments by 15 Nov 23
- b) **23/02601/NMA** - Sedgemoor Farm, Cathanger Lane, Fivehead, TA3 6PS – **to note** - Non Material Amendment to approved application **23/00814/FUL** to block up and render the 2 small windows on north elevation, replace 3 panel window in lounge with 2 panel patio doors and 1 window and replace the 3 panel window to East Elevation with 2 panel window and a single panel window and remove roof lantern from lounge roof.
- c) **20/03111/FUL** – Land North of Ganges Close – **to note** - Chair/Vice Chair online responses to Planning (full Committee consultation was not required)

10. FY24/25 Finances – Preliminary Discussion

- a) Asset Register and Risk Report / Insurance review – **to consider** updates up to 31 Oct 23
- b) Updated Reserves – **to note** addition of defibrillator funds and **to review** for budgeting
- c) Budget review meeting – **to consider** additional finance meeting, for detailed budget discussions prior to December meeting, to include projects for FY23/24 and grant applications (eg VH/PF)

11. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month: None
- b) Payments to be authorised:
 - (i) Parish Magazine Printing – Newsletter printing (Oct) - £347
 - (ii) Village Hall – Small meeting room fee (Oct) - £16
 - (iii) D Braddock – 2 x Primer for signposts (Amazon) - £17.62
 - (iv) SALC/NALC – annual affiliation fee (April 23 – Mar 24) - £184.66
 - (v) J Parsons – Clerk/RFO – Salary (Oct) - £548
 - (vi) J Parsons – Homeworking allowance (Oct) - £26
 - (vii) J Parsons – Coronation wooden plaque on stakes (Natural Signs) - £68 inc VAT/delivery
- c) Income received:
 - (i) NatWest Interest (Sep) - £76.52
 - (ii) The Stable – Defibrillator donation - £300
 - (iii) M Braddock – Defibrillator fundraising - £145
 - (iv) Local Expert Directory – Advertising - £57.75
 - (v) G J Bailey – Advertising - £57.75

12. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman; b) Councillors; c) Clerk – Preliminary budget review

13. Date of Next Meeting

Monday 4 December 2023 at 6.30pm, Fivehead Village Hall