

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 2 October 2023 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 2 October 2023. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons

Clerk to the Council

27 September 2023

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. Somerset Councillors' Report

3. Apologies for absence

Councillor L Howard

4. Minutes

To approve Minutes of the Meeting of the Parish Council held on 4 September 2023.

5. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

6. Matters Arising from the Minutes (4 Sept) and raised by Members

- a) Update/matters arising LCN meeting (20 Sept)
- b) Fivehead Post Office outreach service – update from The Stable (KB)
- c) Defibrillator contract/funds transfer– update (BF)
- d) Social media volunteer for community Facebook/NextDoor
- e) Fivehead Grass maintenance – **to consider** contract terms to re-tender from April FY24/25, including involvement from Fivehead Fixers (budgeting for tools may be needed)
- f) Fivehead Cemetery – **to review** terms and conditions and **consider** any amendments
- g) Policy review – **to consider** i) next steps for adopting the Volunteer Policy drafted by RW, with any amendments
- h) Pound / Church wall repairs – update
- i) Speed Indicator Device / volunteers for Chp 8 training - update
- j) Fivehead Fixers – project update (DB) – i) Village Green; ii) Metal signposts/CPRE donation; iii) Request to purchase 2 x Primer (c£15) for signpost on Swell Lane – **to consider**
- k) SALC/NALC affiliation – **to consider** annual renewal
- l) Renewal of dog waste bin on Swell Lane/update on SSDC bin review – **to consider next steps**
- m) Hedgehog monitoring/signage – update/next steps
- n) Clerk's annual review with staffing committee (28 Sept) – **to consider** i) new salary point/back pay; ii) Holiday transfer; iii) Overtime approval

7. Correspondence Received (details emailed)

- a) Invitation received from ESS Education and Support Services to attend cream tea/networking event for project launching in September 2023 to help vulnerable young people – MK to attend (Fri 6 Oct, 3-5pm) to find out more information to support request for future grant funding application.
- b) Invitation to consult on future Somerset planning policy received from Somerset Council, to find out what residents would like to see from new development and what matters, by 16 Oct. Also highlighted by Somerset Bus Partnership, to share public transport needs and experiences, eg bus services, so they are taken into account when future developments are built.
- c) Notification of Electrical Safety Fund open for applications until 22 Oct, for projects to help keep people safe in their homes from electrical risks.
- d) Request to complete online consultation, from Somerset Council Civil Contingencies Unit on behalf of the multi-agency partnership, Somerset Prepared, to help enhance community resilience in Somerset, by 15 Nov.

8. Reports

- a) Playing Field / Village Hall (BF); b) SALC (CM/RW); c) Cemetery (LH); d) Highways (Clerk);
- e) Environment (DB); f) Rights of Way (Clerk for MB); g) Police (Clerk);

9. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **23/02300/COL– Acorn House, Butchers Hill, Fivehead, TA3 6PD**– Application for a Lawful Development Certificate for proposed first floor rear – **to note**
- b) **22/00324/ENF / 23/00961/FUL (unvalidated)** – Land at Isle Abbots Road (south of Stowey Lane – **to consider follow up**
- c) **22/03272/S73A – Fivehead Court, Land Opposite The Old Manse, Fivehead, TA3 6QH – S73** application to vary condition 2 (approved plans) of approval 21/00268/FUL to allow erection of two additional single garages to serve plots 3 and 4, and basements to plots 3 and 4 as well as utilizing the space in the loft for an additional room and bathroom on plots 1,2,4 and 4 – **to note - approved STC**
- d) **23/01404/S73** - Stowey Farm, Stowey Road, Fivehead, TA3 6PR - S73 application to vary condition 2 (approved plans) to allow alterations to design of approved garage/car port and garden room, in relation to planning approval 21/03383/HOU for proposed alterations to the house and erection of a replacement conservatory. The erection of a detached garage/workshop/carport building. Demolition of a garage and erection of a replacement building. Associated external works. **To note – approved STC**
- e) **23/01400/S19** - Stowey Farm, Stowey Road, Fivehead, TA3 6PR - S19 application to vary condition 2 (approved plans) to allow for the design of garden room to be adjusted, in relation to planning approval 21/03384/LBC for proposed alterations to the house and erection of a replacement conservatory. The erection of a detached garage/workshop/carport building. Demolition of a garage and erection of a replacement building. Associated external works. **To note – approved STC.**

10. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month: None
- b) Payments to be authorised:
 - (i) Village Hall – Small meeting room fee (Sept) - £16
 - (ii) J Parsons – Clerk/RFO – Salary (Sept) - £548
 - (iii) J Parsons – Homeworking allowance (Sept) - £26
- c) Income received:
 - (i) NatWest Interest (Aug) - £79.73
 - (ii) CPRE – Donation towards paint/materials for Cemetery/Cathanger posts - £53.92

11. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman; b) Clerk – i) Policy review – Finance; ii) Asset review due Oct (BF); c) Councillors

12. Date of Next Meeting

Monday 6 November 2023 at 6.30pm, Fivehead Village Hall