

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 7 August 2023 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 7 August 2023. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons Clerk to the Council 2 August 2023

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. Somerset Councillors' Report

3. Apologies for absence

4. Minutes

To approve Minutes of the Meeting of the Parish Council held on 3 July 2023.

5. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

6. Matters Arising from the Minutes (3 July) and raised by Members

- a) LCN Community Network – **to consider** size of LCN and how to be involved
- b) Defibrillator group finances – **to review** current arrangement under Village Hall umbrella and **consider** role of Parish Council going forward
- c) Memorials – i) **to consider** application for new memorial (R Sherriff); ii) to note second inscription for existing memorial (P English)
- d) Village Green post repairs – update/**to authorise** quote for post shaping and collection (£111)
- e) Pound / Church wall repairs – update
- f) Staffing group meeting – update (KB) – i) **to authorise** Clerk's contract amendment (hours/holiday) from July 23 with review in Jan 24, to include statutory +1 day holiday increase, from April 2023; ii) Annual review for Sept agenda (to consider point increase/AGAR overtime approval)
- g) Speed Indicator Device / speed issues meeting (28 July) – suggestions/**to consider** next steps (KB)
- h) Coronation commemorative bed – **to consider** plaque costs and inscription wording
- i) Stationery – **to authorise** purchase of 2 packs of printer paper from Office budget line (c£5 per pack)
- j) Website – updated 'Local businesses' page/next steps (Clerk)
- k) Wreath for Remembrance Sunday – **to authorise** purchase under s137 from local branch of RBL (c£18)

7. Correspondence Received (details emailed)

- a) From Somerset Rivers Authority, annual report 2022-2023, published on Fivehead parish website
- b) Resident request for suggestions on how to raise awareness amongst the community about helping hedgehogs by providing water and access to their gardens

8. Reports

- a) Playing Field / Village Hall (BF); b) SALC (CM/RW); c) Cemetery (LH); d) Highways (Clerk);
- e) Environment (DB); f) Rights of Way (Clerk for MB); g) Police (Clerk); i) Asset review (Q1)

9. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **23/01476/FUL** - Tanyard Farm, Langport Road, Fivehead, TA3 6PX - conversion of existing barn into dwelling and a new vehicular entrance. Demolish an existing barn that is falling into disrepair and provide an extension to the barn to be converted – comments by 8 Aug.
- b) **23/00814/FUL** - Sedgemoor Farm, Cathanger Lane, Fivehead, TA3 6PS - change of use of land from agricultural to residential, modifications to existing dwelling, formation of new driveway and construction of a detached single-storey double garage – comments by 8 Aug
- c) **23/01308/HOU** – Wybarn, Isle Abbotts Road, Fivehead, TA3 6QH – **to note comments can be made directly to Somerset Council by 6 Aug latest on amended application** – i) reduction in size of garage; ii) amendments to size and design of dormers - proposed two-storey side extension (part replacement) and rear dormers to dwelling and replacement double garage with office space above
- d) **23/01763/AGN** - Agricultural Land to the South of B378 Langport Road, Fivehead - notification of intent to erect a steel portal framed agricultural building to be used for general storage hay and agricultural machinery

10. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
 - (i) ICO – annual data protection fee - £35 (paid by Direct Debit – authorised Min 4453m)
- b) Payments to be authorised:
 - (i) Village Hall – Small meeting room fee (July) - £16
 - (ii) D Braddock – Signpost materials (Amazon/Jenolite – 6 invoices) – total £77.72 inc VAT
 - (iii) J Parsons – Clerk/RFO – Salary (July) - £548
 - (iv) J Parsons – Homeworking allowance (July) - £26
 - (v) J Parsons – Oak posts for Village Green (Yandles) - £368.55 inc VAT
- c) Income received:
 - (i) NatWest Interest (June) - £63.71
 - (ii) MPW Garden Maintenance – Newsletter advertising - £28.50
 - (iii) The Crown – Newsletter advertising - £115
 - (iv) OvenGleamers – Newsletter advertising - £115
 - (v) Somerset Council – CIL (Glendale) - £1512

11. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk
- c) Councillors

12. Date of Next Meeting

Monday 4 September 2023 at 6.30pm, Fivehead Village Hall