

**INTERNAL AUDITOR'S REPORT FOR FIVEHEAD PARISH COUNCIL**

**YEAR ENDING 31<sup>st</sup> MARCH 2023**

Having looked through all the relevant documents, I am happy that Fivehead Parish Council achieve all the control objectives, as required by the authority.

Financially, procedures are in place, requiring at least two signatories before payments can be made. A quarterly internal audit is carried out by a non-signatory which adds a 'belt and braces' approach. All invoices are dual signed and payments and receipts are given a corresponding identity number linking to the minutes. There are no cash transactions. A very transparent system seems to be in place.

I have looked at the following documents: -

Monthly minutes

Bank statements

Cashbook spreadsheet itemising payments and receipts

Asset Register

Budget

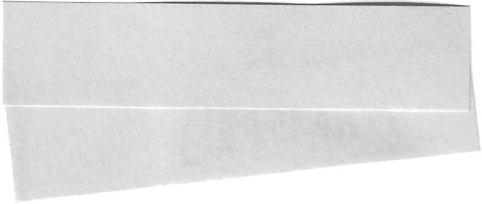
Risk Management

VAT claim

31<sup>st</sup> March 2023 Financial Statement

Information is published on the website for the public to see, as required.

This internal audit has been carried out on Friday 2<sup>nd</sup> June 2023 by Carolyn Perrin.



2/6/23

Carolyn Perrin

