

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 5 December 2022 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 5 December 2022. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons

Clerk to the Council

30 November 2022

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve minutes of the Meetings of the Parish Council held on 7 November 2022.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

7. Matters Arising from the Minutes (7 Nov 22) and Raised by Members

- a) SERC records/purchase of updated report
- b) Effluent from wastepipe south of Sunnyside Park
- c) Village Hall/Playing Field merger - update (KB)
- d) Matters arising from Green Group meeting (1 Dec) – i) Donation of swift boxes; ii) Grant application; iii) budget request for FY23/24; iv) AOB
- e) Fingerpost course (10 Nov) – update/next steps
- f) Speed monitoring/Speed Indicator Device – update/next steps
- g) Xmas tree (LH)
- h) Drainage issues – i) Butcher's Hill; ii) Swell Lane/Isle Brewers Road (All)
- i) Cemetery – i) Memorial request; ii) **to consider** rates effective Jan 2023 (All)
- j) Village newsletter – **to consider** honorarium for editor (All)
- k) **To consider** meeting dates for 2023 and Finance meeting on Mon 16 Jan 2023 (if needed)
- l) CIL report – **to consider** report for 2022 to be submitted to SSDC by 31 Dec 22 (All)
- m) Grass maintenance – **to review** contract and **consider** fixed 2% percentage increase for FY23/24 under 3-yr contract agreed Dec 20 (All)

8. Correspondence Received (details emailed)

- a) From Community Council for Somerset, request for grant funding to be considered, submitted by Community Agent for Taunton Deane (resident of Fivehead).
- b) From SALC, request to report legal spend to CALC Legal Services User Group via survey monkey by end Dec 22.

9. Reports

- a) Playing Field; b) Village Hall; c) SALC (All); d) Cemetery (LH); e) Highways (Clerk);
- f) Environment (RW/DB); g) Rights of Way (Clerk for MB); h) Police (Clerk); i) Asset/Maintenance Check Report (JB)

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **To note - 22/02430/COL - Homeacre, Stowey Road, Fivehead, TA3 6PP** - Certificate of Lawfulness made to confirm that the existing use, granted full permission 760368 dated 30 April 1976, does not have an agricultural tying condition attached to it – **granted**.
- b) **To note - 22/02543/HOU - Stowey Barn, Stowey Lane, Fivehead, TA3 6PR** – application submitted for the erection of a porch extension – **approved STC**.

11. FY23/24 Finances/budget

- a) **To consider** VH grant application
- b) **To consider** PF grant application
- c) **To review** outline budget in preparation for setting precept at Jan 23 meeting (latest 20 Jan 23)
- d) **To consider** Reserves and update as necessary

12. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month: None
- b) Payments to be authorised:
 - (i) SALC - Councillor training – Part 2 for JB (28/10/22) - £25
 - (ii) Village Hall – small meeting room fee (Nov) - £16
 - (iii) J Parsons – Heart Internet Ltd – 2-yr domain name renewal - £23.98
 - (iv) J Parsons – Stationery House – condolence book/stationery - £10.91
 - (v) J Parsons – Tiger – black note book for asset report - £3
 - (vi) J Parsons – Clerk/RFO – Salary (Oct overtime) - £137 (10hrs)
 - (vii) J Parsons – Clerk/RFO – Salary (Nov) - £548
 - (viii) J Parsons – Homeworking allowance (Nov) - £26
- c) Income received:
 - (i) NatWest – Interest (Oct) - £17.86
 - (ii) G Bailey – Newsletter advertising - £55
 - (iii) Willow Blossom – Newsletter advertising - £55
 - (iv) Local Expert Directory – Newsletter advertising - £55
 - (v) W C Firewood – Newsletter advertising - £55
 - (vi) Quest Cars Ltd – Newsletter advertising - £55
 - (vii) D Green – Newsletter advertising - £55

13. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk – precept to be submitted by Friday 20 January 2023
- c) Councillors

14. Date of Next Meeting

Monday 9 January 2022 at 1830 at Village Hall, Stowey Road, Fivehead