

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 3 October 2022 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 3 October 2022; please note that Members have opted to continue with social distancing to protect those who are more vulnerable. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons

Clerk to the Council

28 September 2022

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve minutes of the Meetings of the Parish Council held on 5 September 2022.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

7. Matters Arising from the Minutes (5 Sept 22) and Raised by Members

- a) Wildlife walks grant application – **to consider** submitting application for funding from The National Lottery Fund for £1690
- b) Churchyard wall maintenance – update/next steps
- c) Removal of Heras fencing on Glendale site – update
- d) Maintenance of The Pound – update/next steps – i) **to consider** purchase of materials for refurbishing metal gate (c£50); ii) Transfer of the Pound; iii) Damage repairs
- e) Effluent from wastepipe south of Sunnyside Park – update
- f) Village Hall/Playing Field merger update (KB)
- g) Village noticeboard refurbishment – update
- h) CIL Group – matters arising from meeting 27 Sept – i) Speed Indicator Device; ii) Fingerposts/date for training course (10 Nov) (KB)
- i) Broadband for areas with weak signal – update (BF)
- j) Cost of Living crisis/warm spaces – update
- k) Damage to road/pavement St Martin's Close - update
- l) **To consider** new Code of Conduct format, adopted Aug 22 (All)

8. Correspondence Received (details emailed)

- a) From SSDC/NALC, adopting Civility and Respect pledge and associated training.
- b) From SCC, opportunity to participate in the Local Community Networks consultation, by 17 October 2022. In-person engagement events are also being held to provide further information.
- c) From SALC, invitation to join the second Climate Conference, 5 Nov, Edgar Hall, Somerton.
- d) From resident, concern raised over increased speeding and dangerous driving on A378 – request for speed monitoring survey and offer to help with this.
- e) From resident, query over the design of the third property on the Glendale development, with regards to the materials used, which differ from the other properties, and whether they are to the approved eco-friendly specification.

9. Reports

- a) Playing Field (BF); b) Village Hall (BF); c) SALC (All); d) Cemetery (LH); e) Highways (Clerk); f) Environment (RW/DB); g) Rights of Way (Clerk for MB); h) Police (Clerk); i) Asset/Maintenance Check Report (KB)

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **22/01294/LBC – Poolhayes, Higher Swell** - convert existing dining room back to original and relocate downstairs cloakroom – amended plans and heritage statement – respond by 4 Oct
- b) **22/02430/COL – Homeacre, Stowey Road, Fivehead, TA3 6PP** - Certificate of Lawfulness made to confirm that the existing use, granted full permission 760368 dated 30 April 1976, does not have an agricultural tying condition attached to it – respond by 14 Oct

11. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month: None
- b) Payments to be authorised:
 - (i) Gales Building Conservation – Fivehead Church wall repairs E1 & E2 sections - £750
 - (ii) SALC/NALC – Annual subscription 22/23 - £175.29
 - (iii) Village Hall – small meeting room fee (Aug) - £16
 - (iv) Village Hall – small meeting room fee (Sept) - £16
 - (v) J Parsons – Clerk/RFO – Salary (Sept) - £498
 - (vi) J Parsons – Homeworking allowance (Sept) - £26
 - (vii) J Parsons – Materials for notice board (Bradforde) - £111.64 (inc VAT)
 - (viii) J Parsons – Cork noticeboard covering (BoardsDirect) - £55.84 (inc VAT & delivery)
- c) Income received:
 - (i) NatWest – Interest (Aug) - £5.25
 - (ii) Ilminster Chiropractic Wellbeing – Newsletter advertising - £27.50
- d) Internal review – 2 of 4 completed by LH
- e) Mid-year review of FY22/23 spend/forecast as at end of Sept 22. To consider spend and forecast by budget line and move funds between budget classes, if required, to cover overspends.

12. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk – preliminary budget review for FY23/24; review insurance cover, Reserves, Risk report
- c) Councillors

13. Date of Next Meeting

Monday 7 November 2022 at 1830