

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 5 September 2022 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 5 September 2022; please note that Members have opted to continue with social distancing to protect those who are more vulnerable. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons Clerk to the Council 31 August 2022

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve minutes of the Meetings of the Parish Council held on 1 August 2022.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

7. Matters Arising from the Minutes (1 Aug 22) and Raised by Members

- a) Parish newsletter – **to consider** increasing print-run by 5 copies (to 300 copies) for new residents from August 22 for additional cost of £4.93 and annual overspend of £99.92 on budget line 45 to be covered from general reserves
- b) **To consider** adoption of new gmail accounts for Councillors from 6 September 2022
- c) Churchyard wall maintenance (Clerk)
- d) Removal of Heras fencing on Glendale site – update (KB)
- e) Maintenance of The Pound (DB/BF/LH)
- f) Effluent from wastepipe south of Sunnyside Park – update (DB)
- g) Village Hall/Playing Field merger update (KB)
- h) Village noticeboard refurbishment – **to consider** approach/costing for materials (KB)
- i) Green Group – matters arising from meeting 9 Aug 22 – i) Update on churches project; ii) Wildlife walks project/funding; iii) Fivehead volunteer network (DB)
- j) Purchase of wreath for Remembrance Sunday – **to consider** funding from s137 budget (up to £20.00)

- k) SALC/NALC affiliation Apr 22 – Mar 23 – **to consider** annual renewal
- l) CIL update (KB)
- m) Clerk's annual review with staffing committee (KB)

8. Correspondence Received (details emailed)

- a) From SCC, invitation for nomination for Chair's Award for Services to the Community, by 31 October 2022.
- b) From Smaller Authorities Audit Appointments (SAAA), option to opt out of the SAAA central external auditor appointment arrangements, to be notified no later than 28 October 2022, for 5-year period ending 31 March 2027.
- c) From SSDC, Cost of Living Crisis (Warm Hubs), consideration of local projects to help with this. Also, request from local resident for meeting to consider how to help locally.
- d) From SCC, via SSDC, consultation on Council Tax Reduction Scheme 23/24 for the new Somerset Council by 18 Sept 22
- e) From Chair of SCC, invitation to join 'Communities Group' to plan next year's Somerset Day to coincide with celebration of new Somerset Council coming into effect from April 2023; to send details of our representative by 30 Sept 22.

9. Reports

- a) Playing Field (BF); b) Village Hall (BF); c) SALC (All); d) Cemetery (LH); e) Highways (Clerk); f) Environment (RW/DB); g) Rights of Way (Clerk for MB); h) Police (Clerk); i) Asset/Maintenance Check Report (KB)

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **To note – 22/01082/HOU** – Langford Manor, Lower Swell - replacement of storm-damaged outbuilding asbestos roof to natural clay tiles (retrospective) – **approved STC**
- b) **To note - 22/00254/ENF** – request for SSDC Planning Enforcement to check that footings built are as per approved planning application 21/00135/FUL
- c) **To note – 21/03844/S73A** – Land OS 6790 Lower Swell – request for discharge of condition No 5 (lighting) and no 6 (BMEP)

11. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
 - (i) Woodland and Garden Tree Services – Cemetery tree maintenance - £996 (approved Min 4288f & 4304c – from earmarked reserves)
- b) Payments to be authorised:
 - (i) J Parsons – Clerk/RFO – Salary (Aug) - £498
 - (ii) J Parsons – Homeworking allowance (Aug) - £26
 - (iii) J Parsons – Wine for auditor (Tesco) - £34.50
 - (iv) J Parsons – Platinum Jubilee Rose for Langford Corner (David Austin Roses) (inc VAT/delivery) - £37.45
 - (v) J Parsons – Wildlife boxes (Nestbox Co Ltd) - £278.76 (inc VAT/delivery)
 - (vi) SALC – Councillor training – Part 1 for DB - £25
 - (vii) SALC – Councillor training – Part 2 for DB - £15
 - (viii) SALC – Councillor training – Part 1 for CM - £25
 - (ix) Town and Parish Council Websites – Creation of business directory with premium plug in for images - £120 (approved Min 4209b from earmarked reserves)
 - (x) Parish Magazine Printing - newsletter printing Aug 22 (300 copies) - £325.13
- c) Income received:
 - (i) NatWest – Interest (July) - £4.71
 - (ii) J Cramp – Newsletter advertising - £27.50

12. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk
- c) Councillors

13. Date of Next Meeting

Monday 3 October 2022 at 1830