

**NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL**  
**Monday 1 August 2022 at 1830**  
**Village Hall, Stowey Road, Fivehead**

**All Members are summoned to attend the above meeting.**

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 1 August 2022; please note that Members have opted to continue with social distancing to protect those who are more vulnerable. There will be no paper documents circulated.

*Jayne Parsons*

Jayne Parsons Clerk to the Council 27 July 2022

---

**AGENDA**

**1. Public participation**

Members of the Public may raise any matter relating to items on the Agenda here – it is helpful if these are notified in advance in writing to the Clerk.

**2. County Councillor's Report**

**3. District Councillor's Report**

**4. Apologies for absence**

**5. Minutes**

**To approve** minutes of the Meetings of the Parish Council held on 4 July 2022.

**6. Declarations of Interest and Dispensations**

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

**7. Matters Arising from the Minutes (4 July 22) and Raised by Members**

- a) Village Hall/Playing Field merger update (KB)
- b) Jubilee roses/trees/plaques – **to consider** for Langford Corner/Playing Field
- c) Cemetery tree maintenance update (DB/Clerk)
- d) Eco-wildlife boxes – **to consider** purchasing for Cemetery with funding from Reserves
- e) Highways meeting (20 July) – speeding/fingerposts/funding/A378 closure 15-26 Aug (KB/Clerk)
- f) Removal of Heras fencing on Glendale site – update from Tree Officer (KB)
- g) Maintenance of The Pound (KB)
- h) Drove maintenance at Swell (Clerk)
- i) Debris at Lower Swell – **to consider** follow up action needed (All)
- j) Effluent from wastepipe south of Sunnyside Park reported to Environment Agency (Clerk)
- k) Training for new Councillors/feedback from previous courses (DB/CM) – **to consider** further needs/follow-up
- l) Review of Code of Conduct – **to consider** adoption of new Code from Unitary Council
- m) Welcome pack – **to consider** additions from Churches (KB)

- n) Zoom to review SSDC protocol (KB/CM/Clerk) – **to consider** parish requirements
- o) Zoom to review broadband providers with SSDC (BF/Clerk)

#### **8. Correspondence Received (details emailed)**

- a) From the Environment Agency, opportunity for public consultation on change to Hinkley Point C radioactive substances environmental permit, by 14 August 2022.
- b) From ICCM, opportunity to enter a photographic competition for the chance to win £100 and photo published on future cover of quarterly journal. Entries to be submitted by 12 August 2022. **To consider** submitting appropriate entry and any winnings to be used for parish environmental projects.
- c) From SSDC, opportunity to join Zoom information session on 4 August, 10-12.30, about plans for developing local Food Resilience Projects to help with cost of living crisis.

#### **9. Reports**

- a) Playing Field (BF); b) Village Hall (BF); c) SALC (All); d) Cemetery (LH); e) Highways (Clerk);
- f) Environment (RW/DB); g) Rights of Way (Clerk for MB); h) Police (Clerk); i) Asset/Maintenance Check Report (DB)

#### **10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.**

The applications below will be considered.

- a) **To note - 22/01220/HOU** – Spindlewood, Ganges Hill, Fivehead – single storey extension on front elevation – approved STC.

#### **11. Finance**

**To receive** the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
  - i) ICO – annual data protection payment - £35 (direct debit, authorised Min 4288m)
- b) Payments to be authorised:
  - (i) Village Hall – Small meeting room fee (July) - £16.00
  - (ii) J Parsons – Clerk/RFO – Salary (July) - £498
  - (iii) J Parsons – Homeworking allowance (July) - £26
- c) Income received:
  - (i) NatWest – Interest (June) - £5.05
  - (ii) K Bawden – Newsletter advertising - £27.50
  - (iii) S Atwell – Newsletter advertising - £55
  - (iv) V Fransham – Newsletter advertising - £27.50

#### **12. Matters of Report, Questions and Items for the Next Meeting**

- a) Chairman
- b) Clerk
- c) Councillors

#### **13. Date of Next Meeting**

Monday 5 September 2022 at 1830