

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 1 November 2021 at 1830
Village Hall, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by 9am on Monday 1 November 2021; please note that Members have opted to continue with social distancing whilst case levels remain high to protect those who are more vulnerable. There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons Clerk to the Council 27 October 2021

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. Apologies for absence

4. Minutes

To approve minutes of the Meetings of the Parish Council held on 4 October 2021.

5. Declarations of Interest and Dispensations

Members should declare any interest in items on the Agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

6. Matters Arising from the Minutes (4 Oct 2021) and Raised by Members

- a) Fivehead Tree Preservation Order (PB)
- b) Cemetery/Langford Corner/Village Green site visit update and actions (All)
- c) The Pound – i) **to consider** next steps with taking legal advice; ii) **to consider** next steps with damage repairs (All)
- d) Langford Corner – transfer registration update (Clerk) and **to approve** cheque payment for AP1 registration fee (£40 – payable to Land Registry - signatures required from KM/NC)
- e) Defibrillator project update (BF)
- f) Emergency plan review (PB)
- g) Internal auditor update (Clerk)
- h) Clerk's annual review – **to consider** new salary point and hours approval Oct 2021 - March 2022 inclusive (NC)
- i) Remembrance Sunday (14 Nov) (PB)
- j) Contribution for Xmas tree for Fivehead (LH)

7. Correspondence Received (details emailed)

- a) From NALC/SALC – to note new guide released on website accessibility and publishing guidelines and **to consider** website working group to review structure/pages in 2022.

8. Reports

- a) Playing Field (PB); b) Village Hall (BF); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk); f) Environment (RW/Clerk for Dave Braddock); g) Rights of Way (Clerk for Mary Braddock); h) Police (Clerk); i) Asset/Maintenance Check Report (BF)

9. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered:

- a) **20/03631/S37A** - Glendale, Butcher's Hill, Fivehead - **to review and to consider** action required to support residents affected by latest building developments - i) update on suspected breach of height reported to Planning Control; ii) correspondence received from residents regarding impact on visual amenity and suspected breach of conditions.
- b) **To note 21/02786/S73A** – Glendale, Butcher's Hill, Fivehead - S73A application to vary condition no. 02 (approved plans) to reflect internal and external alterations and material changes, of application 20/03631/S73A, a variation of approval 18/01855/FUL for the demolition of existing dwelling and the erection of 3 no. new dwellings – approved 18/10/21 STC.
- c) **21/01560/FUL** - Land OS 5057 Green Lane Fivehead Taunton - Proposed erection of 3 No. agricultural buildings and yard area. **To consider** revised drawings showing reduction in size of buildings, heritage statement and ecological impact assessment. **Deadline for comment – 4 Nov 2021.**

10. FY21/22 Finances – Preliminary Discussion

- a) Asset Register, Risk Report and Insurance review
- b) Grant requests
- c) Budget review meeting – **to consider** additional finance meeting for detailed budget discussions to include: cemetery rates review; advertising/website policy/rates review; grants; projects for 22/23; reserves review

11. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
 - (i) Parish Magazine Printing – Newsletter print (Oct) - £274.90
 - (ii) Grant payment to The Stable from SSC (via SALC) - £149
- b) Payments to be authorised:
 - (i) J Parsons – Clerk/RFO – Salary (Oct) - £360 (30 hours)
 - (ii) J Parsons – Homeworking allowance (Oct) - £26
- c) Income received:
 - (i) Grant received from SALC for The Stable - £149
 - (ii) NatWest Interest (Oct) - £0.42
 - (iii) Graham/Heating – Advertising - £27.50
 - (iv) Hall/Our local expert – Advertising - £55
 - (v) Arbortech – Advertising - £27.50
- d) Control 2 of 4 for FY21/22

12 Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk – i) FY22/23 budget discussions; ii) Control 2 of 4 for FY21/22
- c) Councillors

13 Date of Next Meeting

Monday 6 December 2021 at 1830, Village Hall, Stowey Road, Fivehead