

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 5 July 2021 at 1930
Playing Field, Stowey Road, Fivehead

All Members are summoned to attend the above meeting.

Members of the Public and the press are welcome to attend, but we would request that you notify the Clerk by Friday 2 July 2021; please note that question/comment time is limited to 3 minutes per person to minimise the meeting duration whilst guidance for face-to-face contact is still in place. **Please bring your own seating/umbrella as this meeting will take place outdoors.** There will be no paper documents circulated.

Jayne Parsons

Jayne Parsons Clerk to the Council 30 June 2021

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve minutes of the Meetings of the Parish Council held on 8 June 2021 and 24 June 2021.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting.

7. Matters Arising from the Minutes (8 June 21 and 24 June 21) and Raised by Members

- a) Village map – **to consider** way to clarify direction/orientation for visitors (PB/All)
- b) Tree preservation/visit from SSDC Tree Officer – update (Clerk)
- c) Request for access for dogs to Playing Field – **to review** response from Playing Field and consider PC response (All)
- d) Difficulties with SSDC Planning/Enforcement reporting and responses – **to review** response from Lesley Barakchizadeh (All)
- e) Housing Needs Assessment survey – **to review** response from Councillor Stanton (All)
- f) Flooding on Butcher's Hill – update (Clerk)
- g) Parties/overnight sleeping in Fivehead Woods – update (Clerk/PB)
- h) The Pound – update on tender for repairs (Clerk)
- i) Telephone kiosk restoration – **to review** progress/work of volunteers (All)
- j) Parish Paths Liaison Officer – update (PB)
- k) Venue for future meetings – **to review** (KB)
- l) Clerk's hours – **to consider** additional hours for AGAR/hours from July onwards (All)
- m) Update of IT passwords (Clerk)
- n) Defibrillator project – **to consider** how/when to take this forward (All)

8. Correspondence Received (details emailed)

- a) To consider invitation from Open Spaces Society via SALC to local councils to consider the 'grant a green' scheme to protect green spaces.
- b) To consider offer of two places for Carbon Literacy Training funded by SCC Climate Emergency Fund, via SALC, on either 19 July or 25 August (first come, first served basis).
- c) To consider offer of free of charge fraud training/presentations from South West Regional Organised Crime Unit.
- d) To consider request from Curry Mallet Parish Council for information on ease of design/maintenance and costs for Town and Parish website to assist with their project to look at updating their website.

9. Reports

- a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk); f) Environment (RW); g) Rights of Way (Clerk); h) Police (Clerk); i) Asset/Maintenance Check Report (NC)

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) **21/01761/LBC – 21/01760/HOUS – 21/01772/LBC – 21/01771/FUL** – Squirrelsmead Cottage, South Drove, Fivehead – erection of an outbuilding and proposed conversion and extension of stable block to a holiday let – **to consider by 6 July/9 July**
- b) **21/01614/FUL** – Lower Listock, South Drove, Fivehead – erection of a new two-bed single storey dwelling to replace approved Class Q conversion of existing agricultural barn (20/03586/PAMB) – **to consider by 7 July**
- c) **20/03631/S37A** – Glendale, Butcher's Hill, Fivehead - **to consider** actions required to prepare for deferred Area North meeting to 28 July 21
- d) **To note 21/00268/FUL** – Land opposite the Old Manse, Fivehead – erection of four bungalows – approved STC

11. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
 - (i) Parish Magazine Printing – Newsletter printing (June) - £274.90
- b) Payments to be authorised:
 - (i) J Parsons – Clerk/RFO – Salary (June) - £480
 - (ii) J Parsons – Homeworking allowance (June) - £26
 - (iii) J Parsons – Monthly Zoom licence (July) - £14.39 (inc VAT)
 - (iv) Julian's Handyman Services – Shelving materials for Book Exchange - £150 (no VAT)
 - (v) ICO – Annual subscription fee - £35 (via Direct Debit)
 - (vi) A J Wakely Ltd – Return overpayment for Swinburn Church fees - £71 (see below)
- c) Income received:
 - (i) NatWest Interest (May) - £0.41
 - (ii) A J Wakely Ltd – payment for Swinburn interment/plot purchase - £332
 - (iii) A J Wakely Ltd – overpayment for Swinburn Church fees – £71
 - (iv) Bawden Cleaning Services Ltd – advertising - £27.50
 - (v) Chiropractic Ltd – advertising - £27.50
 - (vi) Sue Atwell – advertising - £55
 - (vii) J L Guthrie – Alun Walters memorial - £121
 - (viii) Mrs S M Tucker/Mr P Tucker – Rev and Mrs Tucker memorial - £121
- d) Internal Control 1 of 4 – to note for period April – June 2021

12. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk
- c) Councillors

13. Date of Next Meeting

Monday 2 August 2021 at 1930 - venue tbc