

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 1 February 2021 at 1930
Virtual meeting online using Zoom

All Members are summoned to attend the above meeting.

The Parish Council is working under Emergency Operating Procedures agreed on 20 March 2020. Government Regulations now enable local councils to hold remote meetings (including by video and telephone conferencing) if they wish until May 2021. Members have agreed to hold online meetings using Zoom.

Members of the Public may join the meeting via Zoom (<https://zoom.us/>); or via telephone +44 203 481 5240. Meeting ID: 837 6414 3571. Passcode: 785680. When you join, please use your name. Your name will not be recorded in the Minutes. The meeting will be recorded using the Zoom facility to aid Minute writing; the recording will be deleted after the Minutes are agreed.

Jayne Parsons

Jayne Parsons Clerk to the Council 27 January 2021

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve the minutes of the Meetings of the Parish Council held on 4 January 2021 and 18 January 2021.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting. The Zoom Waiting Room function will be used if Members have to withdraw from the meeting.

7. Matters Arising from the Minutes (4 January 2021 and 18 January 2021) and Raised by Members

- a) Cancellation of planning meetings and outsourcing decisions (KB)
- b) Housing Needs Assessment survey – update (PB)
- c) The Pound/Church wall – **to consider next steps for repairs** (KB)
- d) Mobile signal for The Stable/PO – update (PB)
- e) Broadband for Swell – update (PB)
- f) Cemetery spoil removal and railings – **to consider quotes and timing of work**
- g) Telephone kiosk restoration – **to consider quotes for lighting**
- h) Verges on Butcher's Hill – update (Clerk)
- i) Appointment of internal auditor – update (Clerk)
- j) Annual Parish Meeting – **to consider date for 2021**
- k) Litter picking – **to consider gift to reward volunteer**

- l) Langford Close – i) **to consider requirements for further street signage** ii) update on land transfer (Clerk) iii) **to consider land registry fee of £40**
- m) Parish walks – repairs needed - update (PB)
- n) Communication of avian flu/poultry regulations – update (PB)
- o) Clerk's hours – **to approve permanent appointment and consider hours/overtime policy**

8. Correspondence Received (details emailed)

- a) Concerns reported by two parishioners over large quantities of dog waste disposed in ditches alongside Sunnyside Park. This may be causing sickness in dogs being walked in this area, as this is close to running water. Due to health risks, this had been reported to SSDC.
- b) Query from parishioner on the procedure for using grit from the grit bins and water reported in the bin on Butchers Hill.
- c) Incident on Iberry Lane reported by Isle Abbots PC, followed up with Highways with a reminder of remedial works reported in Jan 2020.
- d) Notification of temporary road closure - ttr0410216SS – for works by BT - Top Road, North Curry, Fivehead and Curry Mallet

9. Reports

- a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk);
- f) Environment (RW); g) Rights of Way (Clerk); h) Police (Clerk); i) Asset/Maintenance Check Report (BF)

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below will be considered.

- a) Possible planning application on land at Coins, Ganges Hill, for a single, detached property
- b) Possible planning application for land opposite the Old Manse and application 20/00373/REM – 16/05371/OUT
- c) 20/03554/LBC and 20/03553/HOU, proposed alterations to existing kitchen extension, new doors to west barn and new entrance gates, Langford Fivehead, TA3 6PH
- d) 20/03586/PAMB – Lower Listock Farm, TA3 6QY, notification of prior approval for conversion of barn to dwelling - update
- e) 20/03522/HOU, erection of a conservatory to side of dwelling, Greenshutters, TA3 6PT – to note approval granted STC

11. FY21/22 Reserves

- a) **To consider** policy for Reserves for 21/22 and request for grant/loan and banking services from Save our Crown community group

12. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month - none
- b) Payments to be authorised:
 - (i) C Cunningham – Plunkett Foundation subscription (for Save our Crown group) - £240 (inc VAT) – approved under s137 (Min 4017m)
 - (ii) H Price – honorarium for newsletter editor - £200
 - (iii) SALC – training – (Essential Clerk – Part 2) - £30
 - (iv) SALC – training – (Essential Clerk – Part 3) - £30
 - (v) J Parsons - Clerk/RFO Salary - Jan 2021 - £360
 - (vi) J Parsons – Homeworking allowance - £26
 - (vii) J Parsons – Monthly Zoom licence (Feb) £14.39 (inc VAT)
- c) Income received:
 - (i) Natwest – Interest (Dec) - £0.39
 - (ii) Curry Rivel School – advertising (Nov) - £220

13. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman; b) Clerk; c) Councillors

14. Date of Next Meeting (Online)

Monday 2 March 2021 at 1930 via Zoom