

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 7 December 2020 at 1930
Virtual meeting online using Zoom

All Members are summoned to attend the above meeting.

The Parish Council is working under Emergency Operating Procedures agreed on 20 March 2020. Government Regulations now enable local councils to hold remote meetings (including by video and telephone conferencing) if they wish until May 2021. Members have agreed to hold online meetings using Zoom.

Members of the Public may join the meeting via Zoom (<https://zoom.us/>); or mobile: +442039017895 or +441314601196; or landline +44 203 901 7895. Meeting ID: 815 1088 2019. Passcode: 301399. When you join, please use your name. Your name will not be recorded in the Minutes. The meeting will be recorded using the Zoom facility to aid Minute writing; the recording will be deleted after the Minutes are agreed.

Jayne Parsons

Jayne Parsons Clerk to the Council 2 December 2020

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve the minutes of the Meeting of the Parish Council held on 2 November 2020.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting. The Zoom Waiting Room function will be used if Members have to withdraw from the meeting.

7. Matters Arising from the Minutes (2 November 2020) and Raised by Members

- a) Mobile signal for The Stable/PO – update (PB)
- b) Broadband for Swell – update (BF)
- c) Cemetery – digital plan/copyright – **to consider**.
- d) Langford Corner/Parish Map – update (Clerk).
- e) Telephone kiosk restoration – shelving quotes / proposed name - **to consider**.
- f) Welcome Pack – final draft for website/distribution - **to consider**.
- g) Parish Support Network – update (Clerk).
- h) The Pound Transfer of ownership – update (Clerk).
- i) Somerset Waste Partnership – update (KB).
- j) Meeting dates for FY20/21 – **to consider**.
- k) Village Christmas event – quote from Steamhorse - **to consider**.
- l) Registration of Crown Inn as Asset of Community Value – update (KB).
- m) Pub community bid – Plunkett Foundation subscription – **to consider**.

8. Correspondence Received (details emailed)

The correspondence below, and any received between the date of the agenda being issued and the meeting, will be considered.

- a) From NALC (via SALC) re link to online Climate Change survey to be completed by 29 Jan 2021 – **to consider**.
- b) From Graham Glead, Chair of Stoke St Gregory PC re joint Climate Emergency initiatives – **passed to RW to consider**.
- c) From Brian Jeans, North Curry PC re joint Climate Emergency initiatives – **passed to RW to consider**.
- d) From parishioner re notification of new 'Park Homes' on Sunnyside Park, Cemetery Hill – **to note**.

9. Reports

- a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk);
- f) Environment (RW); g) Rights of Way (Clerk); h) Police (Clerk); i) Asset/Maintenance Check Report (PB).

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below, and any received between the date of the agenda being issued and the meeting, will be considered.

- a) Land opposite the Old Manse – **to consider response from Planning**.
- b) 20/00716/OUT – White Cottage – follow up email sent to SSDC Planning due to delayed decision – **to note**.

11. FY21/22 Finances – Items for budget and reserves listing for FY21/22

- a) Playing Fields – request for grant for children's play area repairs / grant for FY21/22 - **to consider**.
- b) Village Hall – request for grant FY21/22 – **to consider**.
- c) Asset Register – **to consider updated report and confirm insurance levels**.
- d) Newsletter/website advertising rates – **to consider**.
- e) Grass maintenance contract renewal - **to consider**.
- f) Cemetery – quotes for removal of spoil/reseeding – **to consider**.
- g) Housing Needs Assessment survey – **to consider**.
- h) Projects/items requiring spend to be included in budget/precept/reserves for FY21/22

12. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:

(i) None

- b) Payments to be authorised:

(i) SALC – Training (Essential Clerk Part 1) - £30.00

(ii) J Parsons - Clerk/RFO Salary Oct 2020 - £360

(iii) J Parsons – Homeworking allowance - £26

(iv) J Parsons – Monthly Zoom licence (Nov) £14.39 (inc VAT)

- c) Income received:

(i) Natwest – Interest (Oct) - £0.38

(ii) M Rogers – Newsletter advertising (Oct) - £27.50

(iii) W C Firewood – Newsletter advertising (Nov) - £55

(iv) Quest Cars – Newsletter advertising (Nov) - £55

(v) GJB Electrical – Newsletter advertising (Nov) - £55

(vi) Isle Valley Vets – Newsletter advertising (Nov) - £55

(vii) P Brett - Royal British Legion – Wreath donation - £17

- d) Banking and new signatories – update (Clerk)

- e) Notification of exempt status 2020 acknowledged by accountants. No further action required – **to note**

13. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman; b) Clerk; c) Councillors

14. Date of Next Meeting (Online)

Monday 4 January 2021 at 1930 via Zoom