

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL

Monday 2 November 2020 at 1930

Virtual meeting online using Zoom

All Members are summoned to attend the above meeting.

The Parish Council is working under Emergency Operating Procedures agreed on 20 March 2020. Government Regulations now enable local councils to hold remote meetings (including by video and telephone conferencing) if they wish until May 2021. Members have agreed to hold online meetings using Zoom.

Members of the Public may join the meeting via Zoom (<https://zoom.us/>); or mobile: +442039017895 or +441314601196; or landline +44 203 901 7895. Meeting ID: 889 2743 4369. Passcode: 415318. When you join, please use your name. Your name will not be recorded in the Minutes. The meeting will be recorded using the Zoom facility to aid Minute writing; the recording will be deleted after the Minutes are agreed.

Jayne Parsons

Jayne Parsons Clerk to the Council

28 October 2020

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve the minutes of the Meeting of the Parish Council held on 5 October 2020.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting. The Zoom Waiting Room function will be used if Members have to withdraw from the meeting.

7. Matters Arising from the Minutes (7 September 2020) and Raised by Members

- a) Co-option to fill vacancy – **resolution to appoint new Member**. Bruce Ferguson to sign DoA.
- b) Playing Fields – request for grant for children's play area repairs - **to consider**.
- c) Village Hall – request for financial assistance – update (KB).
- d) Cemetery – digital plan/copyright (Clerk) – **to consider**.
- e) Cemetery – quotes for removal of spoil/reseeding – **to consider**.
- f) Church wall repairs – update (Clerk).
- g) SCC Improving Lives Grant for Parish Map and Walks – update (Clerk).
- h) Langford Corner – update (Clerk).
- i) Telephone kiosk restoration- design/quote received - **to consider**.
- j) Housing Needs Assessment survey – update (PB).
- k) Welcome Pack – update (NC).
- l) Meeting dates for FY20/21 – **to consider**.

- m) Policy for website advertising/request for advertising received from AMG Fitness (PB) – **to consider.**
- n) Training for clerk – SALC online course on budget preparation £25 – **to consider.**
- o) 2020 Christmas Tree/arrangements – update (KB).
- p) Remembrance Sunday – update (KB).
- q) Verges/drains on Butcher's Hill – update (Clerk).
- r) Cutting hedges on droves near Langford Manor – update (Clerk).

8. Correspondence Received (details emailed)

The correspondence below, and any received between the date of the agenda being issued and the meeting, will be considered.

- a) From The Stable management re mobile hotspot for improving signal for PO service – **to consider.**
- b) From NALC (via SALC) re link to online Climate Change survey to be completed by 29 Jan 2021 – **to consider.**
- c) From NALC (via SALC) re Standards in Public Life consultation for response by 4 December 2020 – **to consider.**
- d) From Stronger Somerset re publishing an article in our village newsletter and completing digital survey – **to consider.**
- e) From Somerset Co-operative Services re joining Rural Energy Network's group bid for Somerset Climate Emergency Community Funding – **to consider.**
- f) From Reimagining the Levels re new grant funding opportunity for water management/tree planting, including request for volunteers – **to consider.**
- g) From Langport/Huish Episcopi Councils re Zoom invitation to climate emergency event on 3 November 2020 – **to note.**
- h) From SW Transport Ltd re recent donation to thank Council and pass on latest leaflet – **to note**

9. Reports

- a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk); f) Environment (RW); g) Rights of Way (Clerk); h) Police (Clerk); i) Asset/Maintenance Check Report (PB).

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below, and any received between the date of the agenda being issued and the meeting, will be considered.

- a) 20/02475/COU, Crown Inn, Ganges Hill, Fivehead, change of use of Public House (Use Class A4) to residential dwelling (Use Class C3) - objection comments previously circulated to be submitted by 5pm on 4 Nov - **to note.**
- b) 20/00259/LBC and 20/00258/HOU North Barn, Cathanger Lane, to replace the wood panelled and glazed recessed porch with a glazed and blue lias stone porch – approved STC - **to note.**
- c) 20/00373/REM - 16/05371/OUT Land opposite the Old Manse – update received from developer and forwarded to SSDC with request to advise position on hedge removal and environmental survey conditions, pending submission of the updated planning application – **to note.**

11. FY21/22 Finances – Preliminary Discussion

- a) Asset Register and Risk Report
- b) Cemetery charges
- c) Newsletter advertising rates
- d) Grass maintenance contract renewal
- e) Grants

12. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
 - (i) Parish Magazine Printing – Newsletter printing (Oct) - £250.58
 - (ii) Community Transport SW Ltd – Grant - £100
- b) Payments to be authorised:

- (i) P Brett - Royal British Legion – Wreath - £17
- (ii) SALC – Budget training for Clerk (Oct) - £25.00
- (iii) J Parsons - Clerk/RFO Salary Oct 2020 - £360
- (iv) J Parsons – Homeworking allowance - £26
- (v) J Parsons – Monthly Zoom licence (Nov) £14.39 (inc VAT)
- c) Income received:
 - (i) Natwest – Interest (Sept) - £0.43
 - (ii) Arbortec – Newsletter advertising (Nov) - £27.50
 - (iii) Our Local Expert – Newsletter advertising (Nov) - £55.00
 - (iv) Fine Memorials – inscription for Male headstone - £48
- d) Banking and new signatories – **Resolution** to add Clerk and RW and remove JW when new signatories are live.

13. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk
- c) Councillors

14. Date of Next Meeting (Online)

Monday 7 December 2020 at 1930 via Zoom