

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 5 October 2020 at 1930
Virtual meeting online using Zoom

All Members are summoned to attend the above meeting.

The Parish Council is working under Emergency Operating Procedures agreed on 20 March 2020. Government Regulations now enable local councils to hold remote meetings (including by video and telephone conferencing) if they wish until May 2021. Members have agreed to hold online meetings using Zoom.

Members of the Public may join the meeting via Zoom (<https://zoom.us/>); or mobile: +442039017895 or +441314601196; or landline +44 203 901 7895. Meeting ID: 863 2275 3142

When you join, please use your name. Your name will not be recorded in the Minutes. The meeting will be recorded using the Zoom facility to aid Minute writing; the recording will be deleted after the Minutes are agreed.

Jayne Parsons

Jayne Parsons Clerk to the Council 30 September 2020

AGENDA

1. Public participation

Members of the Public may raise any matter relating to items on the agenda here – it is helpful if these are notified in advance in writing to the Clerk.

2. County Councillor's Report

3. District Councillor's Report

4. Apologies for absence

5. Minutes

To approve the minutes of the Meeting of the Parish Council held on 7 September 2020.

6. Declarations of Interest and Dispensations

Members should declare any interest in items on the agenda here. **To receive and consider** granting dispensation requests. Members must withdraw from the meeting if declaring an interest and not being granted dispensation to remain in the meeting. The Zoom Waiting Room function will be used if Members have to withdraw from the meeting.

7. Matters Arising from the Minutes (7 September 2020) and Raised by Members

- a) Co-option of one Member to the Council – **to consider applicants** (KB)
- b) Churchyard ground clearance and seeding – update (Clerk)
- c) Cemetery – removal of spoil/reseeding – update (Clerk). **To consider quotes received**
- d) SCC Improving Lives Grant for Parish Map and Walks – update (Clerk/JW). **To consider quotes received**
- e) Langford Corner – update (Clerk)
- f) Telephone kiosk restoration- update (Clerk). **To consider designs/quotes received**
- g) Somerset Climate Emergency Community Fund bid/Environment Working Group (WG) – update (RW)
- h) Housing Needs Assessment – update (PB)
- i) Welcome Pack – update (NC)
- j) Parish Support Network – update (RW)
- k) Stronger Somerset – online discussion update (KB)

- l) Planning White Paper (PC11-20) – (KB). **To consider response to be given by 15 Oct**
- m) Crown Inn – **To consider making The Crown Inn, Fivehead an Asset of Community Value** - originally intended to be reviewed Jan 2021 but brought forward due to planning application submitted by The Crown for change of use 20/02475/COU. Also to receive report from 'Save our Crown' group (PB)
- n) Transfer of the Pound – update (Clerk). **To consider decorative tile from Tile Trail Project being mounted on Pound after restoration is complete**
- o) Community Transport SW Ltd – update (Clerk). **To reconsider request for grant**
- p) Training for new Clerk and Councillor – **to consider SALC online (Zoom) courses – Councillor Essential Training £25; The Essential Clerk – Part 1-3 £90**

8. Correspondence Received (details emailed)

The correspondence below, and any received between the date of the agenda being issued and the meeting, will be considered.

- a) From Fivehead Village Hall Management Committee – **to consider providing financial assistance with insurance costs**
- b) From Fivehead Playing Fields Management Committee – **to consider providing financial contribution to repairs to fence of child's play area**
- c) From SCC re 'One Somerset' vision for Local Government Reorganisation - **to consider invitation from Cllr Fothergill to discuss via Zoom**
- d) From Life for a Life Memorial Forest – **to note** re application for bids invited for Somerset Climate Emergency Community Fund 2020-2021 – passed to Environment Working Group (RW) to consider
- e) From Plymouth University Student – **to note** a request to complete questionnaire on public perception of increased risk of flood on Somerset Levels
- f) From Somerset Wildlife Trust – **to note** information received on reversing risk of extinction of insects in Somerset, passed to Environment WG (RW) for consideration and possible article for future village newsletter

9. Reports

- a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk); f) Environment (RW); g) Rights of Way (Clerk); h) Police (Clerk); i) Asset/Maintenance Check Report (PB).

10. Planning - see <http://www.southsomerset.gov.uk/planningsearch/> for details.

The applications below, and any received between the date of the agenda being issued and the meeting, will be considered.

- a) **To consider** Application No 20/02475/COU, Crown Inn, Ganges Hill, Fivehead, change of use of Public House (Use Class A4) to residential dwelling (Use Class C3)
- b) **To note approval** Application No 20/01894/HOU, Ganges House, conversion of existing stone barn into office/guest accommodation
- c) **To note** Outline Application No 20/00716/OUT White Cottage, Fivehead, request sent for environmental condition to protect hedgerow and dormice, following publication of environmental survey
- d) **To note** Glendale development update following request sent to Clive Miller Planning for update/clarification on construction traffic management plan, tree cutting, provision for bats and communication to public
- e) **To note** update from PB on publishing planning application details on village website, email and Nextdoor

11. Finance

To receive the financial position of the Council.

- a) Payments authorised and unrecorded during the previous month:
None
- b) Payments to be authorised:
 - (i) J Parsons - Clerk/RFO Salary Sept 2020 - £360
 - (ii) J Parsons – Homeworking allowance - £26
 - (iii) J Parsons – Monthly Zoom licence (Oct) £14.39 (inc VAT)

- (iv) J Parsons – Power guard - £126 (inc VAT + delivery)
- (iv) J Wardle - Clerk/RFO Salary Sept 2020 - £288
- (v) J Wardle – Homeworking allowance - £18
- (vi) HMRC – PAYE for J Wardle - £72
- c) Income received:
 - (i) Natwest – Interest - £0.30
 - (ii) SSDC – Business Support Grant - £10,000
 - (iii) Hamar Fencing – Newsletter advert - £27.50
 - (iv) JL Guthrie – EROB and Interment fees - £332
- d) To note Internal Review of Controls (1 of 3) – LH
- e) Mid-year review of FY20/21 spend/forecast as at end of Sept 20. To consider spend and forecast by budget line and move funds between budget classes if required to cover overspends.
- f) Banking and new signatories

12. Matters of Report, Questions and Items for the Next Meeting

- a) Chairman
- b) Clerk
- c) Councillors

13. Date of Next Meeting (Online)

Monday 2 November 2020 at 1930 via Zoom