

CANCELLED
NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL
Monday 30 March 2020 at 1930

Jill Wardle

Jill Wardle Clerk to the Council 27 March 2020

In the light of guidance from NALC, this meeting is CANCELLED in order to follow government guidance on social distancing and self-isolation. The health and safety of Council Members, staff and the Public are our primary concern.

Noting that an Extraordinary Meeting (20 March 2020) agreed these Emergency Operating Procedures:

- (a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.
- (b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.
- (c) The authority to decide the council's response to planning applications be delegated to the Clerk in consultation with the Chairman and Vice Chairman of council. Whenever possible, members of the council will be informed of applications out for consultation and will be invited to submit comments to the Clerk.
- (d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.
- (e) Should the Clerk be unable to perform her duties, another member of the council will assume the role of Proper Officer and RFO in an unpaid capacity.
- (h) The Clerk, in consultation with the Chairman and Vice Chairman, may incur expenditure from the Reserve where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.
- (i) Should government allow councils to meet virtually (online), the council will take all reasonable steps to facilitate this.

1. Items being progressed by the Clerk and/or a Council Members

- a) Website – testing of the new website continues to rectify any immediate issues; further content and design improvements will be made in the future. Coronavirus updates are posted as received.
- b) Parish Support Network established with 29 Clusters of properties each with a Lead Contact. A separate list of those offering help is updated daily.
- c) Village Messaging Service (NextDoor www.nextdoor.co.uk) – use of this local platform (which complements, rather than replaces, the existing village email group) continues to grow to keep people in touch. The Fivehead Facebook page is also used for updates.

2. Items on hold pending relaxation of government restrictions

- a) Cemetery - spoil removal; mapping.
- b) Assets ownership - Langford Corner; Village Green.
- c) Environment Working Group – various actions
- d) Telephone kiosk restoration and defibrillator briefing
- e) 75th VE Day celebrations (8-10 May 2020)
- f) Blocked drains and gullies in Swell
- g) Waste bin on Langford Corner
- h) Annual Parish Meeting (29 Apr 2020)

- i) Crown Inn – consideration of Asset of Community Value
- j) St Martin’s Churchyard tree removal
- k) SCC Chair’s Awards for Service to the Community 2020
- l) SCC Improving Lives grant – new Parish Map and walks leaflets
- m) Housing Needs Survey

3. Items that Members of the Council and the Public may wish to comment on by emailing the Clerk by the dates shown below (details already published on website and by email).

Comments on planning applications can also be submitted direct to SSDC at

<https://www.southsomerset.gov.uk/services/planning/comment-on-a-planning-application/>

- a) SSDC Planning have asked that comments be submitted on the following planning applications:
 - (i) Erection of stables with 4 loose boxes and a tack room and construction of a manege (sand schooling area). – Land At North Barn Cathanger Lane Fivehead Taunton TA3 6PS Ref. No: 20/00233/FUL Comments by cop 29 March 2020 please
 - (ii) Outline application with all matters reserved for the erection of a dwelling – White Cottage Langport Road Fivehead Taunton TA3 6PT Somerset Ref. No: 20/00716/OUT Comments by cop 29 March 2020 please
 - (iii) Proposed replacement of agricultural building with new dwelling – Land West Of Appledore Smiths Lane Fivehead Taunton Somerset TA3 6QX Ref. No: 20/00508/FUL Comments by cop 5 April 2020 please

4. Payments that the Clerk will make (1 April 2020) under the Emergency Operating Procedures

- a) J Wardle - Clerk/RFO Salary (Mar) - £269.20
- b) J Wardle - Homeworking allowance - £18
- c) HMRC - Clerk/RFO PAYE - £67.40
- d) SSDC – annual grass maintenance contract FY19/20 - £1926.30 (inc VAT)