

**NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL**  
**Monday 2 September 2019 at 2000**  
**The Village Hall, Stowey Road Fivehead**

**All Members are summoned to attend the above meeting.**

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

*Jill Wardle*

**Jill Wardle      Clerk to the Council      28 August 2019**

**AGENDA**

1.	<b>Public participation</b> Members of the public may raise any matter relating to items on the agenda here.
2.	<b>County Councillor's Report</b>
3.	<b>District Councillor's Report</b>
4.	<b>Apologies for absence</b>
5.	<b>Minutes</b> <b>To approve</b> the minutes of the Meeting of the Parish Council held on 5 August 2019.
6.	<b>Declarations of Interest</b> Members should declare any interest in items on the agenda here.
7.	<b>Dispensations</b> <b>To receive and consider</b> granting dispensation requests.
8.	<p><b>Matters Arising from the Minutes (5 August 2019) and Raised by Members</b></p> <p>a) Glendale development, the Pound and Butchers Hill</p> <p>(i) The Pound restoration – update (Clerk)</p> <p>(ii) <i>Action (medium-term): PB to investigate getting the Pound listed.</i></p> <p>(iii) <i>Action: Clerk to write to Matravers to request that drivers respect speed limits and be aware of pedestrians and other road users particularly in the village centre where the road is narrow and there are an increasing number of parked cars which obscure visibility and width.</i></p> <p>(iv) Road markings and signage on Butchers Hill – update (PB).</p> <p>(v) Request at Public Session (5 Aug 19) for speed indicator devices - <b>to consider</b>.</p> <p>b) Langford Corner:</p> <p>(i) New location for litter bin – update (Clerk).</p> <p>(ii) <i>Action (medium-term): Clerk to investigate formal procedure for Voluntary First Registration of Langford Corner.</i></p> <p>(iii) Availability of Spring bulbs – update (Clerk).</p> <p>c) Additional dog waste bin – update (Clerk).</p> <p>d) Swell signage – update on responses to request for views (Clerk).</p> <p>e) 2019 Christmas Tree and Event (8 Dec 19) – update (KB).</p> <p>f) Historic Rights of Way – update (RW).</p> <p>g) Telephone kiosk restoration – update (NC).</p> <p>h) Website upgrade – update (Clerk).</p> <p>i) Fivehead Arable Fields Nature Reserve (Somerset Wildlife Trust) guided walk – update (Clerk).</p> <p>j) Neighbourhood Watch (NHW) and No Cold Calling Zone – update (KB and Clerk).</p> <p>k) 75<sup>th</sup> VE Day celebrations (8-10 May 2020) – update (PB).</p> <p>l) Damaged pavement at St Martins Close – update (Clerk).</p> <p>m) <i>Action (medium-term): Clerk to take advice on the process, costs and benefits of establishing ownership of Village Green.</i></p> <p>n) Ideas for application for SCC Health/Wellness funding – discussion including proposal for Parish Paths publications (Clerk)</p> <p>o) SSDC Environment Strategy – discussion on ideas for Fivehead and Swell including reports on recent <i>Trees for Somerset</i> seminar.</p>

	<p>p) Village forum using 'Nextdoor' website – proposal (PB).  q) Request for grant from Village Hall Management Committee to cover cost of replacing internal lights in Main Hall – <b>to consider</b>.  r) Council stall at 2020 Village Fete – discussion (KB).</p>		
9.	<p><b>Correspondence Received (details emailed)</b>  a) From SCC re invitation from the Chair of Council to his annual Civic Service (28 Sep 19) - <b>to consider</b>.  b) From SSDC re invitation to Area North Annual Town &amp; Parish Meeting (24 Oct 19) - <b>to consider</b>.</p>		
10.	<p><b>Reports</b>  a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk); f) Environment (Clerk); g) Rights of Way (JWe); h) Police (Clerk); i) Asset/Maintenance Check Report (JWe).</p>		
11.	<p><b>Planning - see <a href="http://www.southsomerset.gov.uk/planningsearch/">http://www.southsomerset.gov.uk/planningsearch/</a> for details</b>  a) <b>To consider</b> Application No 19/01965/FUL Erection of a rural worker/Travelling Showpeople's dwelling, stables, storage building, winter turnout area; and construction of access and closing up of existing access. Land OS 0048, Cathanger Lane, Fivehead  b) <b>To note</b> Application No 19/02222/P3MPA Prior approval for proposed change of use of agricultural barn to a flexible use B1. New House Farm, Stowey Road, Fivehead  c) <b>To note</b> Application No 19/01067/FUL approved STC. Erection of detached bungalow. 16 Millers Orchard, Fivehead.  d) <b>To note</b> Application No 19/01512/FUL approved STC. Change of use of land to equestrian and the erection of a stable block within the existing paddock to the west of Cathanger Barns.  e) <b>To note</b> Application No 19/02301/TPO Application to carry out tree works to Walnut tree at Tudor Cottage, Fivehead.</p>		
12.	<p><b>Finance</b>  <b>To receive</b> the financial position of the Council.</p>		
	<p>a) Payments authorised during the previous month:</p>		
	(i) Fivehead VH	Meeting room (Jun) (not minuted previously)	£15
	(ii) Fivehead VH	Meeting room (Jul)	£16
	(iii) Hamar Fencing	Fence post on Village Green	£50
	<p>b) Payments to be authorised:</p>		
	(i) J Wardle	Clerk/RFO Salary (June)	£269.40
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£67.20
	<p>c) Income received during the previous month:</p>		
	(i) NatWest	Interest (July)	£5.89
	(ii) Tollgate P Ltd	Donation from Glendale seller	£4500
	(iii) HMRC	VAT refund	£927.69
	(iv) P&J Scott	Newsletter advert	£55
	(v) A Graham	Newsletter advert	£27.50
	(vi) P Fouracre	Newsletter advert	£27.50
	(v) S Atwell	Newsletter advert	£27.50
13.	<p><b>Matters of Report, Questions and Items for the Next Meeting</b>  a) Chairman  b) Clerk  (i) Mid-year review of budget  (ii) Internal review of controls (2 of 4)  (iii) Confirm meeting dates for FY 20/21  c) Councillors</p>		
14.	<p><b>Date of Next Meeting</b>  Monday 7 October 2019 <b>at 1930</b> in the Village Hall, Stowey Road, Fivehead</p>		