

**NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL**  
**Monday 1 July 2019 at 2000**  
**The Village Hall, Stowey Road Fivehead**

**All Members are summoned to attend the above meeting.**

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

*Jill Wardle*

**Jill Wardle      Clerk to the Council      26 June 2019**

**AGENDA**

1.	<b>Public participation</b> Members of the public may raise any matter relating to items on the agenda here.
2.	<b>County Councillor's Report</b>
3.	<b>District Councillor's Report</b>
4.	<b>Apologies for absence</b>
5.	<b>Minutes</b> <b>To approve</b> the minutes of the Meeting of the Parish Council held on 3 June 2019.
6.	<b>Declarations of Interest</b> Members should declare any interest in items on the agenda here.
7.	<b>Dispensations</b> <b>To receive and consider</b> granting dispensation requests.
8.	<b>Matters Arising from the Minutes (3 June 2019) and Raised by Members</b> a) Glendale development and Butchers Hill: <i>Action (medium-term): PB to investigate getting the Pound listed.</i> <i>Action: Clerk to contact Highways re traffic calming issues on Butchers Hill.</i> b) Langford Corner: <i>Action: Clerk to investigate costs for membrane and gravel to suppress weeds.</i> <i>Action: Clerk to contact Highways and Streetscene (cc MC and CAP) re moving the litter bin.</i> <i>Action (medium-term): Clerk to investigate formal procedure for Voluntary First Registration of Langford Corner.</i> c) Additional dog bin – update (Clerk) d) St Catherine's Well – <i>Action: Clerk to investigate funding for a seat by St Catherine's Well.</i> <i>Action: Clerk to investigate road signage for Swell.</i> e) 2019 Christmas Tree and Event: <i>Action: Clerk to take advice from Greenshutters re Christmas tree purchase and erection.</i> <i>Action: Clerk to contact Langford Fivehead, St Martins Church and the Baptist Church re the event and associated arrangements.</i> f) Historic Rights of Way – update (RW). g) Telephone kiosk restoration – update (Clerk). h) Website upgrade – update (Clerk). i) Fivehead Arable Fields Nature Reserve (Somerset Wildlife Trust) – update (Clerk). j) Neighbourhood Watch and No Cold Calling Zone – update (KB). k) 75 <sup>th</sup> VE Day celebrations (8-10 May 2020) – update (PB). l) Legal Topic Note 21 Local Council Help to Village Halls – update (Clerk). m) Council's bottle stall at the fete – <b>to agree</b> arrangements. n) Damaged pavement at St Martins Close <i>Action: Clerk to write the school bus operator asking for greater care when reversing.</i> o) Village Green: <i>Action (medium-term): Clerk to take advice on the process, costs and benefits of establishing ownership of Village Green.</i> p) Ideas for application for Health/Wellness funding (raised by CAP) – <b>to consider</b> . q) Passwords updated and passed to Chair - <b>to note</b> .

9.	<b>Correspondence Received (details emailed)</b>		
	a) From Devon & Somerset Fire & Rescue Service re consultation on proposed changes - <b>to note.</b>		
	b) From SCC re temporary closure of Top Road, Curry Mallet - <b>to note.</b>		
	c) From SSDC re Environment Strategy consultation – <b>to agree response.</b>		
	d) From CCS re promoting the network of Micro Providers locally – <b>to note.</b>		
10.	<b>Reports</b>		
	a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (Clerk); f) Environment (Clerk); g) Rights of Way (JWe); h) Police (Clerk); i) Asset/Maintenance Check Report (RW).		
11.	<b>Planning - see <a href="http://www.southsomerset.gov.uk/planningsearch/">http://www.southsomerset.gov.uk/planningsearch/</a> for details</b>		
	a) <b>To note</b> approval of Application No 19/00962/HOU New parking area to front of existing house, with new gates and extended hedge. Removal of low stone plinth to east of house. Rooflight to existing first floor roofspace above entrance hall. Casement window from WC / shower room within annexe to adjacent lane. New rooflights to existing first floor roofspace above annexe. New fixed window to store / woodshed. Somerford, Silver Street.		
12.	<b>Finance</b>		
	<b>To receive</b> the financial position of the Council.		
	a) Payments authorised during the previous month:		
	(i) Parish Magazine Printing	Newsletter print (June)	£250.58
	(ii) Fivehead VH	Meeting room (May)	£15
	b) Payments to be authorised:		
	(i) J Wardle	Clerk/RFO Salary (inc backpay for Apr & May)	£290.04
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£72.60
	(iv) J Wardle	Gift for Internal Auditor for services	£44
	(v) SLCC Enterprises Ltd	Cemetery Legal Compliance course	£198 (inc VAT)
	c) Income received during the previous month:		
	(i) NatWest	Interest (May)	£5.88
	(ii) J Cramp	Newsletter advert	£27.50
	d) Internal review of controls (1 of 4) (LH and Clerk) – <b>to note</b>		
13.	<b>Matters of Report, Questions and Items for the Next Meeting</b>		
	a) Chairman		
	b) Clerk		
	c) Councilors		
14.	<b>Date of Next Meeting</b>		
	Monday 5 August 2019 at 2000 in the Village Hall, Stowey Road, Fivehead		