

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL

**Monday 7 January 2019 at 1930
The Village Hall, Stowey Road Fivehead**

All Members are summoned to attend the above meeting.

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

Jill Wardle

Jill Wardle Clerk to the Council 2 January 2019

AGENDA

1.	Public participation Members of the public may raise any matter relating to items on the agenda here.
2.	County Councillor's Report
3.	District Councillor's Report
4.	Apologies for absence
5.	Minutes To approve the minutes of the Parish Council meetings held on 3 Dec 18.
6.	Declarations of Interest Members should declare any interest in items on the agenda here.
7.	Dispensations To receive and consider granting dispensation requests.
8.	Matters Arising from the Minutes (3 Dec 18) and Raised by Members (details to follow) a) Asset Register: (i) <i>Action: PB to investigate getting the Pound listed.</i> (ii) Voluntary First Registration of Langford Corner – update (Clerk). (iii) Langford Corner – update (LH). (iv) Cemetery railings renovation – update (Clerk). (v) Cemetery spoil clearance – update (KB). b) <i>Action: Clerk to obtain three quotes for the restoration of the Pound including stonework, ironwork and planting.</i> c) <i>Action: Clerk and LH to get quotes for replacement posts for noticeboard.</i> d) WW1 Memorial Seat on the Village Green – <i>Action: PB to suggest an inscription for Members' agreement. Action: Clerk to identify examples of recycled seats for next meeting.</i> e) Fivehead Village Webmaster gift – update (Clerk). f) Limits for a Cold Calling Zone - to agree. g) <i>Action: PB to raise the option of using a small secure area of the Playing Fields for dog exercise at the next meeting of the PPMC.</i> h) <i>Action: Clerk to contact Streetscene re emptying of an additional dog bin.</i> i) <i>Action: Clerk to seek advice on dogs/RoW from RoW Team and publish information on website and in next newsletter.</i> j) <i>Action: Clerk to ask Greenshutters if they will be offering a recycling service for trees bought from them.</i> k) <i>Action: Clerk to write to SCC Highways asking, in support of everyone affected, if everything that can be done to expedite the road reopening by Mintons is being done.</i> l) <i>Action: Clerk to liaise with PPLO to review Parish Paths Categories and Clearance Schedule and make recommendations to Members.</i> m) <i>Action: Clerk to discuss requirements and possible costs with the Webmaster of making website more accessible.</i>
9.	Correspondence Received (details to follow) a) From Police re request to change date of Parish Council meetings - to consider. b) From SCC re consultation on school admissions arrangements - to consider.

	<p>c) From SSDC re consultation on Rural Housing Action Plan 2019-21 - to consider. d) From SCC re temporary road closures - to note. e) From SSDC and NALC re 2019 elections timetable and Clerk training – to note.</p>		
10.	<p>Reports a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (JWa); f) Environment (JWa); g) Rights of Way (JWe); h) Police (JWa); i) Asset/Maintenance Check Report (NC).</p>		
11.	<p>Planning - see http://www.southsomerset.gov.uk/planningsearch/ for details a) To note Application No18/03929/PAMB Appledore, Smiths Farm, Smiths Lane, Fivehead. Prior notification for a proposed change of use of agricultural building to form 2 No. dwellings. b) To note Application No 18/03350/HOU permitted STC. Laurel Cottage, Langport Road. Erection of two storey rear extension.</p>		
12.	<p>FY19/20 Finances a) Grant application from Village Hall Management Committee - to consider. b) <i>Action: Clerk to ask O Howard to consider requirements for additional grit bins and rocksalt supplies in Emergency Plan.</i> c) Draft budget and Precept for FY19/20 - to consider.</p>		
13.	<p>Finance To receive the financial position of the Council.</p>		
	<p>a) Payments authorised during the previous month:</p>		
	(i) Fivehead Village Hall	Meeting room	£15
	(ii) Parish Magazine Printing	Newsletter print	£250.58
	(iii) H Price	Newsletter editor honorarium	£200
	(iv) J Westworth	Expenses (fuel)	£50
	<p>b) Payments to be authorised:</p>		
	(i) J Wardle	Clerk/RFO Salary	£256.08
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£64.20
	(iv) Fivehead Village Hall	Meeting room	£15
	<p>c) Income received during previous months:</p>		
	(i) NatWest	Interest (Nov)	£4.66
	(ii) West Country Firewood	Newsletter advert	£50
	(iii) Crown Inn	Newsletter advert	£50
	(iv) Quest Cars	Newsletter advert	£55
	(v) Isle Valley Vets	Newsletter advert	£50
14.	<p>Matters of Report, Questions and Items for the Next Meeting a) Chairman b) Clerk (i) Internal review 3 of 4 (LH) (ii) Appoint Internal Auditor and agree Terms of Reference (iii) Agree date and speaker for Annual Parish Meeting (April) (iv) Passwords for the laptop and email account updated c) Councillors</p>		
	<p>Date of Next Meeting Monday 4 February 2019 at 1930 – Meeting of the Parish Council -The Village Hall, Stowey Road, Fivehead</p>		