

MINUTES OF MEETING OF FIVEHEAD PARISH COUNCIL

Held on Tuesday 29 August 2017 at 2000 at The Village Hall, Stowey Road Fivehead

	Present: Mrs K Beacham (Chair); Mrs N Cameron; Mrs P Brett; Mr J Westworth; Mr R Wynn. Mrs J Wardle (Clerk/RFO).
	Public participation Two members of the public attended. One raised the continuing poor state of path L11/22 (obstructed by mud bank, deeply rutted ground, lack of signage) which was originally brought to the Council's and the Area Warden's attention in February and has not improved. He left the meeting after stating his views. See Min 2719a).
	County Councillor's Report - nil.
	District Councillor's Report - nil.
2714	Apologies for absence Apologies were received from Mrs L Howard; Mr K Male; County Councillor C Aparicio-Paul; District Councillor S Steele.
2715	Approval of the minutes of the last Parish Council meeting a) The minutes of the Parish Council meeting, previously circulated, held on 7 Aug 17 were approved. Proposed PB and seconded NC. Carried unan.
2716	Declarations of Interest No declarations of interest.
2717	Dispensations No dispensation requests were requested.
2718	Matters Arising From the Minutes (7 Aug 17) and Raised By Members a) Churchyard - the owner of the adjacent hedge has kindly paid the previously-agreed contribution of £60 towards removal costs. b) Improved signage in the village for heavy vehicles - awaiting further response from Matravers Engineering who are investigating options. c) Community Plan - arrangements for public meeting at 1930 on Friday 29 Sep 17 have been finalised by the Working Group. Volunteers were sought to help on the evening. Publicity for the event has been organised. CCS and SSDC have attended WG meetings and provided useful advice. d) <i>Action: Clerk to check with Streetscene on dog bin emptying schedule.</i> No response from Streetscene yet - chase in Sep. e) <i>Action: Clerk to take advice from SSDC Legal on possibility of claiming adverse possession.</i> Query has been registered with SSDC - no response from Legal - chase in Sep. f) Closure of South Somerset Links Community Transport service - KB and the Clerk attended a meeting which discussed the closure, service usage rates, and possible options to establish some form of replacement service covering Langport, Somerton and nearby villages. Use of the service by parishioners appears to be minimal. g) The village website is administered by A Barrett (Webmaster) with Editor support provided by the Clerk. Notes on how to post Council-specific information on the village website (a legal obligation under the Transparency Code) have been provided to NC who will act as an Author back-up to the Clerk. KB will also be trained in Author back-up role. Having a Council page on the village website, rather than a separate website, was agreed to be a more practical solution. Resolution: to pay Webmaster's domain name and hosting costs for the village website and reclaim these under the Transparency Code funding. Proposed PB and seconded JWe. Carried unan. <i>Action: Clerk to claim Transparency Code funding. Clerk to ask Webmaster for quarterly usage data for the website.</i> h) The Community Plan survey shows strong support for a defibrillator in the village. It may be possible to install it in the BT phonebox (noting cost implications to be agreed and volunteers required) which has not yet been removed by BT. Resolution: to reverse decision at Min2606 (Dec 16) and ask BT not to remove the phonebox. Proposed JWe and seconded RW. Carried unan. <i>Action: PB to contact BT to request retention of phonebox.</i>
2719	Correspondence Received a) A parishioner has complained about the lack of progress in improving footpath L11/22. <i>Action: Clerk to contact Area Warden (copied to County Councillor and District Councillor) re lack of progress in resolving issues on L11/22.</i> b) From the PCC Treasurer - the Village Hall Management Committee have agreed

	<p>unanimously that they should take over the ownership of the Fivehead Friendly Society Banner and its pole from the PCC. They will provide a safe and secure place where it can be seen by the whole village community.</p> <p>c) From Local Government Boundary Commission for England re electoral review of South Somerset - deferred to next meeting. <i>Action: Clerk to include in next meeting agenda.</i></p>		
2720	<p>Reports</p> <p>a) Playing Field - Fivehead Football team have disbanded. Nobody else is currently hiring the fields so an advertising campaign is planned. A Fivehead Cricket team is still being considered. Funding is being sought for the resurfacing of the Children's Play Area. The charity's Constitution is being reviewed and updated.</p> <p>b) Village Hall - the trustees voted to pay off £5k of the loan from the legacy bequeathed by Jo Clark (£10k in total).</p> <p>c) SALC - nil report.</p> <p>d) Cemetery - continuing damage by rabbits will be addressed by JWe observing the sensitivities and Health & Safety issues of the location.</p> <p>e) Highways - complaints of speeding through the village by agricultural vehicles will be raised at the Community Plan meeting on 29 Sep 17 and will be followed-up with the Police and Highways. <i>Action: KB to include in Safety feedback at Community Plan meeting.</i></p> <p>f) Rights of Way - Members recorded their thanks to Bruce Whittle who has resigned as a Parish Path volunteer.</p> <p>g) Environment - the dead badger at the top of Butchers Hill has been reported to SSDC.</p> <p>h) Police report available at https://www.police.uk - zero crimes reported in Jun 17.</p> <p>i) Asset/Maintenance Check Report passed to PB. Thanks to KM for his excellent job restoring the posts and chain link on the War Memorial Green.</p>		
2721	<p>Planning - see http://www.southsomerset.gov.uk/planningsearch/ for details</p> <p>a) Application Nos 17/03038/FUL and 17/03039/LBC Poolhayes, Higher Swell. Rendering of old chimney breast on the NW aspect of the building with lime mortar. No objection.</p> <p>b) Permission granted STC Application No 17/02566/S73 Stowey Barn, Stowey Lane. Application to vary approved plans for alteration and extension to barn conversion. Noted.</p> <p>c) Appeal allowed STC of Appeal in respect of Application No 16/05371/OUT. Land opposite the Old Manse, Fivehead. Erection of four detached bungalows. Noted.</p> <p>d) SSDC have advised that the Baptist Union of Great Britain have been invited to make an application for the retention of the shed recently erected in the chapel grounds. Noted.</p>		
2722	<p>Finance</p> <p>The financial position of the Council was received. An interim statement was scrutinised and it was noted that budget line forecast overspends will be reviewed at the end of Q2. Two bank reconciliations were signed off by the Chairman.</p>		
	a) Payments authorised during the previous month:		
	Nil		
	b) Payments authorised:		
	(i) J Wardle	Clerk/RFO Salary (Aug)	£242.37
	(ii) J Wardle	Homeworking allowance (Aug)	£18
	(iii) HMRC	Clerk/RFO PAYE (Aug)	£60.60
	(iv) M Pettitt	Grass maintenance (Aug)	£405.75
	(v) J Wardle	Gift voucher for Community Plan Survey Prize Draw	£50 (Big Lottery grant- funded)
	c) Income received during the month:		
	(i) D & N Balmer	Purchase of burial plot	£336
2723	<p>Matters of Report, Questions and Items for the Next Meeting</p> <p>a) Chairman - nil</p> <p>b) Clerk - nil</p> <p>c) Councillors - nil</p>		
	<p>Date of Next Meeting</p> <p>Monday 2 October 2017 at 1930. The Village Hall, Stowey Road, Fivehead</p>		

The meeting closed at 2135

Chairman.....

Dated.....