

# MINUTES OF MEETING OF FIVEHEAD PARISH COUNCIL

Held on Monday 5 August 2019 at 2000 at The Village Hall, Stowey Road Fivehead

	<p><b>Present:</b> Mrs K Beacham (Chair); Mrs L Howard; Mrs N Cameron; Mr R Wynn; Mrs P Brett; Mr J Westworth. County Councillor C Aparicio-Paul; District Councillor M Cavill. Mrs J Wardle (Clerk/RFO).</p>
2995	<p><b>County Councillor's Report</b> – previously circulated. CAP reported the changed conditions for the SCC Health/Wellbeing grant – see Min 3002o.</p>
2996	<p><b>District Councillor's Report</b> – MC reported continuing pressure on the SSDC Planning team.</p>
2997	<p><b>Public participation</b> – 21 members of the public attended. Given the level of interest in a possible planning application; traffic control measures on Butchers Hill; and the movement of HGVs through the village, the Chair extended the Public session to enable views to be expressed and questions answered. LH took the Chair as KB had an interest in the planning issue. The key points raised were:</p> <p>a) The implications of a possible planning application for a housing development on the land to the North of Ganges Close were raised. As no application has yet been made, the Council could not comment on details. However, KB and PB explained the background to previous applications that have been made for this site. Attendees were encouraged to look at the ongoing consultation on the South Somerset Local Plan (see Min 3003a). It was noted that a Planning meeting of the Council will be arranged if an application is received and members of the Public will be welcome to attend. See Min 3005b.</p> <p>b) Questions were asked about the proposed traffic control measures by the bridge on Butchers Hill – see Min 3002a(v). Requests were received for consideration of speed indication devices – noted for discussion at next meeting.</p> <p>c) Strong concerns were voiced about the number HGVs moving at speed through the village centre and the width of the loads (up to 4 metres) being carried. The recent incident (see Min 3002a(iv)) at the bottom of Butchers Hill was discussed in addition to the problems caused by parked cars in the village centre. CAP reported that more and larger vehicles moving through rural communities and lanes is an increasing problem across the county and that SCC is working with HGV operators to try to minimise problems.</p> <p>All members of the public left the meeting at 2045 and KB took the Chair.</p>
2998	<p><b>Apologies for absence</b> – none received.</p>
2999	<p><b>Approval of the minutes of the last Parish Council meeting</b></p> <p>a) The minutes of the Meeting of the Parish Council, previously circulated, held on 1 Jul 19 were approved. Proposed PB and seconded RW. Carried unan.</p>
3000	<p><b>Declarations of Interest</b> – KB and NC declared an interest in the possible housing development to the North of Ganges Close.</p>
3001	<p><b>Dispensations</b> – nil.</p>
3002	<p><b>Matters Arising from the Minutes (1 Jul 19) and Raised by Members</b></p> <p>a) Glendale development, the Pound and Butchers Hill</p> <p>(i) The Glendale site has been sold. The buyers intend to implement the approved planning permission for three dwellings and will be making one of the new dwellings their home. The intention is that the approved scheme will be largely unchanged apart from minor amendments to roof design and reducing the number of windows. The same team of planners, ecologists, landscape consultant, highway consultant, arborist and architect will be engaged which will help in moving the scheme forward. The draft plans for the amended design, and the planned timings for the implementation including the ecological protection and landscape improvement measures, will be presented to the Council in a few months.</p> <p>(ii) The original developer has made a donation of £5k to the Parish Council. As previously agreed, this includes £500 to cover the solicitor's cost of transferring the Pound Title to the Council. The remaining £4500 will be held in Reserves for restoration of the Pound. As per Mins 2929, 2958 and 2975, W&amp;S Builders will now be engaged to restore the Pound. The Council's insurer BHIB have confirmed that the underwriters accept the builder's limit of indemnity at £2M for the Public and Products Liability as the work is of short duration (up to 3 days). <b>Resolution: to accept W&amp;S Builder's bid and £2M Public and Products Liability cover subject to supply of certificate.</b> Proposed PB and seconded JWe. Carried unan.</p> <p><i>Action: Clerk to notify W&amp;S Builders that work can commence subject to supply of a copy of Public and Products Liability certificate for £2M.</i></p>

- (iii) *Action (medium-term): PB to investigate getting the Pound listed.* No progress.
- (iv) Despite the efforts to control the movements of heavy loads and HGVs through the centre of Fivehead and minimise damage, an oversized HGV, carrying a large steel frame to Matravers, tried to turn left at the bottom of Butchers Hill into Swell Lane, ignoring the new signs indicating Matravers to the right and the 'no HGVs' sign to the left. Matravers have spoken to the haulier concerned and have confirmed that they are continuing to ensure limited impact of future movements. *Action: Clerk to write to Matravers to request that drivers respect speed limits and be aware of pedestrians and other road users particularly in the village centre where the road is narrow and there are an increasing number of parked cars which obscure visibility and width.*
- (v) KB and PB had a constructive meeting with Highways about road markings and signage on Butchers Hill to control the speed of vehicles in the approach to the narrow bridge and the sharp bend by the Stable café. Following the queries raised re road markings and signage in the Public Session, PB will consult about signage with parishioners who live by the bridge.
- b) Langford Corner:
- (i) Clerk has arranged a meeting with Streetscene to discuss a new location for litter bin.
- (ii) *Action (medium-term): Clerk to investigate formal procedure for Voluntary First Registration of Langford Corner.* No progress.
- (iii) Clerk has cut the edges and weeded, and has recommended that there is no need for membrane and gravel at the current time. *Action: Clerk to enquire about availability of Spring bulbs from Streetscene and Fivehead Gardening Club.*
- c) Additional dog waste bin – a request to empty an additional bin was sent to Streetscene on 23 Jun 19 and then chased on 20 Jul 19. Response awaited.
- d) Swell: Clerk has been unsuccessful in obtaining funding for a bench by St Catherine's Well. This item will be placed on hold for the time being. Clerk has sought the views of parishioners on the cost of Swell signage in the Aug 19 newsletter.
- e) 2019 Christmas Tree and Event (8 Dec 19): Greenshutters have offered to supply a tree at cost. Further investigation into the cost of lights and installation is required.
- f) Historic Rights of Way – no progress.
- g) Telephone kiosk restoration – NC reported that the door has been removed and that a parishioner is currently trying to repair it.
- h) Website upgrade – three quotes have been sought with a response deadline of 16 Aug 19. Working Group to assess will comprise PB, RW and the Clerk.
- i) Fivehead Arable Fields Nature Reserve (Somerset Wildlife Trust) – Clerk to discuss options for a guided walk around the Reserve in Jun 20 with PPLO and M Knox.
- j) Neighbourhood Watch (NHW) and No Cold Calling Zone – advice from Police awaited. Following recent nuisance Cold Calling, the Clerk has been asked to put a poster on the Notice Board.
- k) 75<sup>th</sup> VE Day celebrations (8-10 May 2020) – PB is investigating the options for activities.
- l) Fivehead fete – KB reported that the Council stall had raised £205; she thanked everyone for their time and donations.
- m) Damaged pavement at St Martins Close – the bus operator (Redwoods) has been requested to take care when reversing in this area. Highways reacted swiftly to repair the pavement which is, unfortunately, already showing signs of new damage. *Action: Clerk to write to Redwoods re pavement damage.*
- n) *Action (medium-term): Clerk to take advice on the process, costs and benefits of establishing ownership of Village Green.* No progress.
- o) Ideas for application for SCC Health/Wellness funding – CAP advised that now only four applications (for £500 grants) per County Councillor will be considered. Applications will be required swiftly in Sep 19 to be eligible. Clerk will discuss ideas for producing maps of local walks and rides with PPLO and M Knox.
- p) SSDC Environment Strategy – discussion on ideas for Fivehead and Swell including report on recent *Trees for Somerset* seminar deferred to next meeting.
- q) Clerk met with CCS and with local Village Agent, Mel Rose. Further information about the community services available and contact numbers will be included on the website, Notice Board and in future newsletters. The possibility of linking into the Good Neighbours Scheme and co-ordinating with adjacent villages will be investigated.

	r) Clerk asked Highways to check the safety of the visibility splay at the top of Ganges Hill which was impaired by vegetation including wild flowers and orchids. Highways confirmed that this was being kept under review. It was subsequently cut in the third week of July.		
3003	<p><b>Correspondence Received (details emailed)</b></p> <p>a) Consultation of South Somerset Local Plan Review – <a href="https://www.southsomerset.gov.uk/your-council/your-council-plan-and-strategies/planning-policy/local-plan-review-2016-2036/">https://www.southsomerset.gov.uk/your-council/your-council-plan-and-strategies/planning-policy/local-plan-review-2016-2036/</a> Members considered the proposed strategy for delivering new homes over the period 2016-36, including site allocations and policies against which planning applications will be assessed. They noted the changed criteria for development in Rural Settlements (inc Fivehead and Swell). They had no comments.</p> <p>b) NALC Legal Updates:</p> <p>(i) Use of Secret Ballots – the Council's Standing Orders follow the NALC Model whereby voting is by a show of hands (ie secret ballot is not permitted).</p> <p>(ii) Website Accessibility – action in hand to upgrade website to meet Accessibility Regulations.</p> <p>(iii) Naming Public Participants – the names of members of the public are not included in Minutes unless they are being mentioned for Council-related duties or voluntary services for example.</p> <p>c) Somerset West and Taunton Council re consultation on the Statement of Community Involvement – noted.</p>		
3004	<p><b>Reports</b></p> <p>a) No reports from Playing Field, Village Hall, SALC or Cemetery.</p> <p>b) The Drama Group has had its most successful year ever and has donated £250 each to the Village Hall and Playing Fields. Members congratulated the Drama Group on its achievements.</p> <p>c) Highways: Feedback has been sent on the poor verge cutting to Highways.</p> <p>d) Environment:</p> <p>(i) Enquiry sent to SSDC re smelly outfall discharge opposite the cemetery.</p> <p>(ii) SSDC grass cutting schedule agreed with St Martins: w/c 12 and 30 Aug; 6 Sep for churchyard; w/c 9 and 23 Sep; w/c 7 and 21 Oct; 4 Nov – all subject to weather conditions.</p> <p>e) Rights of Way: Members thanked the landowner for cutting the path and providing signage on path L11/31 in the vicinity of Eastwood Farm and the RSPB Flower Meadow. <i>Action: Clerk to send thanks to landowner for his work on L11/31.</i></p> <p>f) Police report available at <a href="https://www.police.uk">https://www.police.uk</a> – nil crime reported in May or June 19.</p> <p>g) Asset/Maintenance Check Report: nil. Report book with JWe.</p>		
3005	<p><b>Planning - see <a href="http://www.southsomerset.gov.uk/planningsearch/">http://www.southsomerset.gov.uk/planningsearch/</a> for details</b></p> <p>a) Application No 19/01512/FUL Change of use of Land to equestrian and the erection of a stable block within the existing paddock to the west of Cathanger Barns. Cathanger Lane, Fivehead. No objections.</p> <p>b) Possible planning application on land to the North of Ganges Close. Given the high level of public interest already demonstrated and the availability of previous documentation, it was agreed that some preparatory work should be conducted. <i>Action: PB to circulate previous Planning decision to Members; and involve other Members in preparatory work.</i></p>		
3006	<p><b>Finance</b></p> <p>The financial position of the Council was received. Two bank reconciliations were signed off by the Chairman. <b>Resolution: to approve overspend on Notice Board posts and fence post to come from Reserves.</b> Proposed RW and seconded JWe. Carried unan. <b>Resolution: to approve cost (11.37) of ticket for 'Trees for Somerset' event.</b> Proposed KB and seconded PB. Carried unan.</p>		
	a) Payments authorised during the previous month:		
	Information Commissioner	Data Protection Fee	£35
	b) Payments authorised:		
	(i) J Wardle	Clerk/RFO Salary	£269.20
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£67.40
	(iv) J Wardle	Printer inks	£41.49 inc VAT
	(v) J Wardle	Invoice paid for Tree for Somerset event	£11.37
	(vi) Hamar Fencing	Notice Board posts	£165
	(vii) Parish Magazine Printing	Newsletter print (Aug)	£250.58
	c) Income received during previous months:		

	(i) NatWest	Interest (June)	£5.09
3007	<b>Matters of Report, Questions and Items for the Next Meeting</b> a) Chairman – nil. b) Clerk: (i) Route 60+ lecture – invitation declined as limited interest previously. c) Councillors: (i) PB reported that the Bund has been lowered in part to 3-4ft. There is still no visible path. The situation will be kept under review. (ii) RW reported complaints about overhanging vegetation on the footpath and adjacent property from 5 Stowey Road. <i>Action: Clerk to contact the owner to request that vegetation is trimmed.</i>		
	<b>Date of Next Meeting</b> <b>Monday 2 September 2019 at 2000</b> -The Village Hall, Stowey Road		

The meeting closed at 2202.

Chairman.....

Dated.....

DRAFT