

MINUTES OF MEETING OF FIVEHEAD PARISH COUNCIL
Held on Monday 4 March 2019 at 1930 at The Village Hall, Stowey Road Fivehead

	Present: Mrs K Beacham (Chair); Mrs L Howard; Mrs N Cameron; Mrs P Brett; Mr R Wynn; Mr J Westworth; District Councillor S Steele.
	Public participation No members of the public attended.
	County Councillor's Report – nil.
	District Councillor's Report – SS reported that this would be her last meeting as the local elections approach. Members thanked her for her support.
2925	Apologies for absence – Mr K Male; County Councillor C Aparicio-Paul; Mrs J Wardle (Clerk/RFO).
2926	Approval of the minutes of the last Parish Council meeting a) The minutes of the Parish Council meeting, previously circulated, held on 4 Feb 19 were approved. Proposed PB and seconded JWe. Carried unan.
2927	Declarations of Interest – nil.
2928	Dispensations – nil.
2929	Matters Arising from the Minutes (4 Feb 19) and Raised by Members a) Glendale development and Butchers Hill: (i) <i>Action: PB to investigate getting the Pound listed.</i> No progress. (ii) The developers have decided to sell the Glendale site as they have several ongoing projects and do not feel that they could commence work on Glendale for some time. They think that it might be better if the site was in the hands of a local developer who could see the project through to completion. They have confirmed that they consider that the responsibility to repair the Pound lies with them and not the new owner. They agree that the mid-range quote seems sensible; however, they would like to review all the quotes when the time comes to actually instruct the works. Members agreed that they want to progress the works asap. <i>Action: Clerk to contact Glendale developers re Pound restoration.</i> (iii) <i>Action: Clerk to contact Highways re traffic calming issues on Butchers Hill.</i> No progress. (iv) The fingerpost by Mintons has been removed and replaced (top section only; the majority of the post could not be saved) and taken to the Highways Depot temporarily. A verbal request has been received from a parishioner who wishes to restore the sign and erect it in their garden – a written request will be requested from them. b) Langford Corner: (i) Voluntary First Registration of Langford Corner – a reply from Berkeley Homes is awaited. (ii) <i>Action: LH to get an additional quote for turfing Langford Corner.</i> In hand. c) WW1 Memorial Seat on the Village Green – Matravers Engineering have kindly agreed to donate installation materials. Clerk to purchase seat and KM and JWe will install. d) Cemetery: Members confirmed that a third quote should be obtained for the surgery on the Holm Oak. Removal of the spoil will be deferred as a result of the high cost of this work. e) No Cold Calling Zone – still nothing back from Police – Clerk to chase again. f) Possible additional dog waste bin on Isle Brewers road. <i>Action: Clerk to ask Highways about positioning the bin near to the field entrance down the road towards Isle Brewers.</i> g) 3 grit bins have been purchased and KM has had installation/security struts made. Clerk has queried the position of the Ganges Hill bin with Highways who confirmed that it should be at top of Ganges Hill to cover the sharp, steep turn onto A378. KM will install the bins then Highways will fill. h) Annual Parish Meeting will be held on Tues 30 Apr 19 at 2000. The speaker will be from Yeovil Citizens Advice Bureau. Resolution: to spend up to £100 on refreshments for the APM under s.111 LGA 1972. Proposed LH and seconded NC. Carried unan. i) St Catherine's Well, Lower Swell – Gigaclear's contractors, Kier, have provisionally agreed to relocate a planned new junction box away from the well and to support the village in renovating the well (eg placing protective stones on the verge, erecting some form of sign and landscaping to mark this historically important location). This has yet to be agreed by their Project Manager and SSDC Conservation Officer. Research is still ongoing but should not delay renovations.
2930	Correspondence Received

	a) Keep Britain Tidy Great British Spring Clean (22 Mar – 23 Apr 19) - formal participation was declined. Members extended their thanks to the ongoing efforts of several parishioners in litter-picking.		
2931	<p>Reports</p> <p>a) Playing Field</p> <p>(i) The current condition of the marquee, rendering it potentially unsafe to use, means a replacement is important as there are imminent bookings for its use (May), and this is an important funding stream. The PF Committee propose a joint purchase by the PF, VH and PC. PF Committee also asks that a wider discussion takes place regarding the joint responsibility for Village assets (storage, maintenance, replacement, insurance, etc). This will be discussed at the Apr PC meeting and Clerk will request that a representative from PF Committee attends.</p> <p>(ii) The new outdoor exercise equipment kindly donated by The Stable Coffee Shop is due for installation on 5 Mar 19. The PF Committee hopes everyone will make good use of it.</p> <p>(iii) Easter Bingo is on 30 Mar 19 at the Village Hall. Doors open 1930, eyes down at 2000.</p> <p>b) Village Hall – repainting has been completed.</p> <p>c) SALC - Clerk to attend Clerk's briefing on 12 Apr 19.</p> <p>d) Highways - HGV problems in village will be on the agenda for the Apr meeting.</p> <p>e) Environment and cemetery – no reports.</p> <p>f) Rights of Way - SS reported that Isle Brewers have had a meeting with the Environment Agency (EA) and interested parties to pursue the issue of the bund. Members requested that Fivehead be included in any further updates. It was confirmed that the issue was first raised by a parishioner from Swell in Mar 17- details have been provided to Isle Brewers. Members do not see a need to meet with Isle Brewers unless the situation changes following action by the EA.</p> <p>g) Police report available at https://www.police.uk. 3 reported crimes in Fivehead in Dec 18. Several burglaries have been reported recently between C Mallet and Fivehead; cold callers have been operating in Fivehead.</p> <p>h) Asset/Maintenance Check Report: nil incidents. Report book with KB.</p>		
2932	<p>Planning - see http://www.southsomerset.gov.uk/planningsearch/ for details</p> <p>a) Application No 19/00190/FUL Land OS4900 and 3100 West of Green Lane, Langport Road. Proposed agricultural access off the A378 into an existing field that requires the removal of a small section of hedgerow. Supported.</p>		
2933	<p>Finance</p> <p>The financial position of the Council was received. Two bank reconciliations were signed off by the Chairman. An interim statement was scrutinised – no issues.</p>		
	a) Payments authorised during the previous month:		
	(i) Parish Magazine Publishing	Newsletter printing	£250.58
	(ii) A Barrett (Freshsites)	Website hosting	£72 (inc VAT)
	b) Payments authorised:		
	(i) J Wardle	Clerk/RFO Salary	£256.28
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£64
	(iv) J Wardle	Grit bins (x3)	£373.43 (inc VAT)
	(v) J Wardle	Norton laptop security renewal	£19.99 (inc VAT)
	(vi) SSDC	Cemetery fence painting	£2010.47 (inc VAT)
	c) Income received during previous month:		
	(i) NatWest	Interest (Jan)	£4.68
	(ii) Sarah Minty	Newsletter advert	£27.50
	(iii) Baptist Stable	Newsletter advert	£55
	(iv) Beehive Storage (2 nd payment – possible error being queried)	Newsletter advert	£50
2934	<p>Matters of Report, Questions and Items for the Next Meeting</p> <p>a) Chairman</p> <p>(i) Reminder that Apr-Sep meetings start at 2000 NOT 1930.</p> <p>b) Clerk:</p> <p>(i) Election details will be available shortly.</p> <p>c) Councillors:</p> <p>(i) Details of an offer by the Langford Fivehead to sponsor a Christmas Tree will be requested.</p>		
	<p>Date of Next Meeting</p> <p>Monday 1 April 2019 at 2000 – Parish Council Meeting - The Village Hall, Stowey Road</p>		

The meeting closed at 2100.

Chairman.....

Dated.....

DRAFT