

**NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL**

**Monday 4 March 2019 at 1930**  
**The Village Hall, Stowey Road Fivehead**

**All Members are summoned to attend the above meeting.**

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

*Jill Wardle*

**Jill Wardle**

**Clerk to the Council**

**27 February 2019**

**AGENDA**

1.	<b>Public participation</b> Members of the public may raise any matter relating to items on the agenda here.
2.	<b>County Councillor's Report</b>
3.	<b>District Councillor's Report</b>
4.	<b>Apologies for absence</b>
5.	<b>Minutes</b> <b>To approve</b> the minutes of the Parish Council meetings held on 4 Feb 19.
6.	<b>Declarations of Interest</b> Members should declare any interest in items on the agenda here.
7.	<b>Dispensations</b> <b>To receive and consider</b> granting dispensation requests.
8.	<b>Matters Arising from the Minutes (4 Feb 19) and Raised by Members</b> (details to follow) a) Glendale development and Butchers Hill: (i) <i>Action: PB to investigate getting the Pound listed.</i> (ii) <i>Action: Clerk to discuss the work required to the Pound with the Glendale developer.</i> (iii) <i>Action: Clerk to contact Glendale agent re Members' queries on the development.</i> (iv) <i>Action: Clerk to contact Highways re traffic calming issues on Butchers Hill.</i> (v) Replacement of fingerpost – update (PB). b) Langford Corner: (i) Voluntary First Registration of Langford Corner – update (Clerk). (ii) <i>Action: LH to get an additional quote for turfing Langford Corner.</i> c) WW1 Memorial Seat on the Village Green – <i>Action: JWe to contact Matravers Engineering re seat installation advice.</i> d) Cemetery: <i>Action: Clerk to get additional advice and quotes for surgery on the Holm Oak.</i> e) Neighbourhood Watch Schemes – update (KB). f) <i>Action: Clerk to ask Highways whether the siting of a dog bin on the grass verge on the Isle Brewers Road is acceptable.</i> Update (PB) g) Grit bins – discussion on location and installation (KB). h) Annual Parish Meeting - <i>Action: Clerk to investigate speakers and book VH.</i> i) St Catherine's Well – update (PB).
9.	<b>Correspondence Received</b> (details to follow) a) From Keep Britain Tidy re Great British Spring Clean (22 Mar – 23 Apr 2019) – <b>to consider.</b>
10.	<b>Reports</b> a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (JWa); f) Environment (JWa); g) Rights of Way (JWe); h) Police (JWa); i) Asset/Maintenance Check Report (NC).
11.	<b>Planning - see <a href="http://www.southsomerset.gov.uk/planningsearch/">http://www.southsomerset.gov.uk/planningsearch/</a> for details</b> a) <b>To consider</b> Application No 19/00190/FUL Land OS4900 and 3100 West of Green Lane, Langport Road. Proposed agricultural access off the A378 into an existing field that requires the removal of a small section of hedgerow.

12.	<b>Finance</b> <b>To receive</b> the financial position of the Council.		
	a) Payments authorised during the previous month:		
	(i) Parish Magazine Publishing	Newsletter printing	£250.58
	(ii) A Barrett (Freshsites)	Website hosting	£72 (inc VAT)
	b) Payments to be authorised:		
	(i) J Wardle	Clerk/RFO Salary	£256.28
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£64
	(iv) J Wardle	Grit bins (x3)	£373.43 (inc VAT)
	(v) J Wardle	Norton laptop security renewal	£19.99 (inc VAT)
	(vi) SSDC	Cemetery fence painting	£2010.47 (inc VAT)
	c) Income received during previous months:		
	(i) NatWest	Interest (Jan)	£4.68
	(ii) Sarah Minty	Newsletter advert	£27.50
	(iii) Baptist Stable	Newsletter advert	£55
	(iv) Beehive Storage (2 <sup>nd</sup> payment – possible error being queried)	Newsletter advert	£50
14.	<b>Matters of Report, Questions and Items for the Next Meeting</b>		
	a) Chairman		
	b) Clerk		
	c) Councillors		
	<b>Date of Next Meeting</b> <b>Monday 1 April 2019 at 2000</b> – Meeting of the Parish Council -The Village Hall, Stowey Road, Fivehead		