

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL

**Monday 1 October 2018 at 1930
The Village Hall, Stowey Road Fivehead**

All Members are summoned to attend the above meeting.

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

Jill Wardle

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Clerk to the Council

26 September 2018

AGENDA

1.	Public participation Members of the public may raise any matter relating to items on the agenda here.
2.	County Councillor's Report
3.	District Councillor's Report
4.	Apologies for absence
5.	Minutes To approve the minutes of the Parish Council meeting held on 3 Sep 18.
6.	Declarations of Interest Members should declare any interest in items on the agenda here.
7.	Dispensations To receive and consider granting dispensation requests.
8.	Matters Arising from the Minutes (3 Sep 18) and Raised by Members (details to follow) a) Improved signage in the village centre particularly for HGVs – update (LH). b) Asset Register: (i) <i>Action: PB to investigate getting the Pound listed.</i> (ii) Voluntary First Registration of Langford Corner – update (Clerk). (iii) Langford Corner design and planting – update (LH). c) <i>Action: Clerk to investigate signage replacement costs for the cemetery.</i> d) <i>Action: Clerk to obtain three quotes for the restoration of the Pound including stonework, ironwork and planting.</i> e) <i>Action: Clerk to get quotes for replacement posts for noticeboard.</i> f) Grant applications – update (PB). g) CCS advice session for Parish Council, Village Hall and Playing Field representatives – update (Clerk). h) Dogs being exercised loose – update (PB). i) Meeting dates for FY19/20 – to agree. j) Possible WW1 memorial seat for Village Green – to consider.
9.	Correspondence Received (details to follow) a) From CPRE re free event 'Affordable Housing to Keep our Countryside Alive' (1400 on 25 Oct 18 in Glastonbury) – to consider attendance. b) From Spark re event (£10) 'Improving Health and Wellbeing in your Community' (1915 on 16 Oct 18 in Somerton) – to consider attendance.
10.	Reports a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (JWa); f) Environment (JWa); g) Rights of Way (JWe); h) Police (JWa); i) Asset/Maintenance Check Report (PB).
11.	Planning - see http://www.southsomerset.gov.uk/planningsearch/ for details Nil
12.	Finance To receive the financial position of the Council.

	a) Payments authorised during the previous month:		
	a) Fivehead Village Hall	Meeting room (Aug)	£15
	b) Woodland & Garden Tree Services	Tree removal in churchyard	£618
	b) Payments to be authorised:		
	(i) J Wardle	Clerk/RFO Salary	£256.08
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£64.20
	c) Income received during previous months:		
	(i) NatWest	Interest (Aug)	£1.28
	(ii) Fouracre	Newsletter advert	£25
	(iii) Atwell Soft Furnishings	Newsletter advert	£25
	d) To note Internal Review of Controls (2 of 4) - LH		
	e) Mid-year review of FY18/19 spend/forecast as at end of Sep 18. To consider spend and forecast by budget line and move funds between budget classes if required to cover overspends - details to follow.		
13.	Matters of Report, Questions and Items for the Next Meeting		
	a) Chairman		
	b) Clerk		
	(i) Review outline budget for FY19/20 inc review of Cemetery charges, grants (routine and project), Clerk remuneration, risks, insurance and Reserves.		
	c) Councillors		
	Date of Next Meeting		
	Monday 5 November at 1930 – Meeting of the Parish Council -The Village Hall, Stowey Road, Fivehead		