

**NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL**

**Monday 2 July 2018 at 2000  
The Village Hall, Stowey Road Fivehead**

**All Members are summoned to attend the above meeting.**

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

*Jill Wardle*

**Jill Wardle**

**Clerk to the Council**

**27 June 2018**

**AGENDA**

1.	<b>Public participation</b> Members of the public may raise any matter relating to items on the agenda here.
2.	<b>County Councillor's Report</b>
3.	<b>District Councillor's Report</b>
4.	<b>Apologies for absence</b>
5.	<b>Minutes</b> <b>To approve</b> the minutes of the Parish Council meeting held on 4 June 18.
6.	<b>Declarations of Interest</b> Members should declare any interest in items on the agenda here.
7.	<b>Dispensations</b> <b>To receive and consider</b> granting dispensation requests.
8.	<b>Matters Arising from the Minutes (4 June 18) and Raised by Members</b> (details to follow) a) Community Speed Watch – update (KB) b) HGVs and postcodes/Satnav usage – update (KB) c) Neighbourhood Watch Scheme – update (KB) d) Annual footpath strimming arrangements – update (Clerk) e) Emergency Plan – update (PB) f) Review of Clerk/RFO's performance and salary – <b>to consider</b> . g) Asset Register: (i) <i>Action: PB to investigate getting the Pound listed.</i> (ii) <i>Action: Clerk and PB to clarify the ownership situation wrt Langford Corner and War Memorial; Asset Register to be amended accordingly.</i> h) Arrangements for fete to be confirmed. i) <b>To approve:</b> (i) Updated Standing Orders to reflect latest legislation (ii) GDPR Privacy Notice for staff, councillors and Role Holders j) Area North Town and Parish Council meeting – feedback (NC) k) Passwords updated and passed to Chair - <b>to note</b> .
9.	<b>Correspondence Received</b> a) A378 Langport and Top Road Revocation and 30mph Speed Limit Order 2018 – <b>to note</b> . b) From Citizens Advice South Somerset requesting grant - <b>to consider</b> .
10.	<b>Reports</b> a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (JWa); f) Environment (JWa); g) Rights of Way (JWe); h) Police (JWa); i) Asset/Maintenance Check Report (JWe).

11.	<p><b>Planning - see <a href="http://www.southsomerset.gov.uk/planningsearch/">http://www.southsomerset.gov.uk/planningsearch/</a> for details</b></p> <p>a) <b>To note</b> Application No 18/01372/PAMB refused. Notification for prior approval for the change of use of existing agricultural building to a dwelling. Stillbrook Farm, Fivehead.</p> <p>b) <b>To note</b> Application No: 18/01006/FUL permitted STC. Change of use of land from agricultural to extension of domestic garden and the erection of a new timber fence. Cathanger Manor, Cathanger Lane, Fivehead.</p> <p>c) <b>To consider</b> Application No 18/01750/FUL. Change of use of land from agricultural to extension of domestic garden and the closing-up of existing access and formation of new vehicular access. The Old Manse and Land Adjoining, Fivehead.</p> <p>d) Planning training – feedback (Clerk)</p>		
12.	<p><b>Finance</b>  <b>To receive</b> the financial position of the Council.</p>		
	a) Payments authorised during the previous month:		
	(i) Fivehead Village Hall	Meeting rooms (May)	£55
	(ii) Crown Inn	Food for War Memorial Rededication event (s145)	£150
	b) Payments to be authorised:		
	(i) J Wardle	Clerk/RFO Salary	£258.48
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£61.80
	(iv) Information Commissioner	Data Protection Fee	£35 (Direct Debit)
	(v) Parish Magazine Printing	Newsletter print	£250.58
	c) Income received during previous months:		
	(i) NatWest	Interest (May)	£1.49
	(ii) Vine Wines	Newsletter advert	£25
	(iii) Willoway Landscaping	Newsletter advert	£100
	(iv) Forsey & Sons	Newsletter advert	£100
	d) Internal review of controls (1 of 4) (LH and Clerk) – <b>to note</b>		
13.	<p><b>Matters of Report, Questions and Items for the Next Meeting</b></p> <p>a) Chairman</p> <p>b) Clerk</p> <p>c) Councillors</p>		
	<p><b>Date of Next Meeting</b>  <b>Monday 6 August at 2000</b> – Meeting of the Parish Council -The Village Hall, Stowey Road, Fivehead</p>		