

**NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL**

**Monday 4 June 2018 at 2000**

**The Village Hall, Stowey Road Fivehead**

**All Members are summoned to attend the above meeting.**

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.

*Jill Wardle*

**Jill Wardle**

**Clerk to the Council**

**31 May 2018**

**AGENDA**

1.	<b>Public participation</b> Members of the public may raise any matter relating to items on the agenda here.
2.	<b>County Councillor's Report</b>
3.	<b>District Councillor's Report</b>
4.	<b>Apologies for absence</b>
5.	<b>Minutes</b> <b>To approve</b> the minutes of the Parish Council meeting held on 14 May 18.
6.	<b>Declarations of Interest</b> Members should declare any interest in items on the agenda here.
7.	<b>Dispensations</b> <b>To receive and consider</b> granting dispensation requests.
8.	<b>Matters Arising from the Minutes (14 May 18) and Raised by Members</b> (details to follow) a) Community safety and traffic control: (i) A378 Langport and Top Road Revocation and 30mph Speed Limit Order 2018 – update (Clerk) (ii) Community Speed Watch – update (KB) (iii) HGVs and postcodes/Satnav usage <i>Action: Clerk to remind parishioners that evidence of incidents is required. Clerk to write to Highways with the latest details of incidents. Clerk to contact adjacent parishes to ask of their concerns. Clerk to request that concerns are added to agenda for Area North liaison meeting.</i> (iv) Neighbourhood Watch Scheme – update (KB) b) Village survey to assess level of support for purchase/operation of a defibrillator – <b>to agree next steps.</b> c) Footpath strimming arrangements – <b>to consider quote from SSDC.</b> d) War Memorial renovation and rededication – <b>to agree press release.</b> e) Emergency Plan - update (PB) f) General Data Protection Regulation (GDPR) – update (Clerk) g) Insurance Renewal – <b>to record acceptance of BHIB quote.</b> h) Review of Clerk/RFO's performance and salary – update (KB) i) Review progress with Community Plan actions
9.	<b>Correspondence Received</b> (details to follow) a) From SALC: SCC / Compass Disability Services survey about day opportunities for people with Dementia and older people with functional mental health needs – <b>to consider completion.</b> b) From SALC: survey re ending the complete division of responsibility between planning bodies and building control – <b>to consider completion.</b>
10.	<b>Reports</b> a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (JWa); f) Environment (JWa); g) Rights of Way (JWe); h) Police (JWa); i) Asset/Maintenance Check Report (KB).

11.	<p><b>Planning - see <a href="http://www.southsomerset.gov.uk/planningsearch/">http://www.southsomerset.gov.uk/planningsearch/</a> for details)</b></p> <p>a) <b>To consider</b> outline early-stage, small-scale housing development proposal for one residential property on road from Fivehead to Lower Swell on site of former agricultural buildings.</p> <p>b) <b>To consider</b> Application No 18/01530 /DPO to modify S106 agreement to vary affordable housing conditions. Windy Ridge, Fivehead.</p> <p>c) <b>To consider</b> Application No 18/01689/S73 to vary condition 02 (approved plans) of planning permission 17/01022/S73 by substitution with revised plans. Windy Ridge, Fivehead.</p> <p>d) <b>To note</b> Application No 18/00788/FUL permitted STC: erection of domestic outbuilding to provide garaging with storage above. Cathanger Cottage, Fivehead.</p> <p>e) <b>To note</b> Application Nos 17/03704/FUL and 17/03705/LBC permitted STC: conversion and extension of redundant agricultural buildings to form 2 detached dwellings with ancillary garaging and domestic storage. Cathanger Barns, Fivehead.</p>		
12.	<p><b>FY17/18 Annual Accounts and Annual Governance and Accountability Return (AGAR)</b></p> <p>a) <b>To consider</b> the Internal Auditor's Report for FY17/18</p> <p>b) <b>To approve</b> the AGAR for FY17/18 Section 1 (Annual Governance Statement)</p> <p>c) <b>To approve</b> the AGAR for FY17/18 Section 2 (Accounting Statements 2017/18)</p>		
13.	<p><b>Finance</b></p> <p><b>To receive</b> the financial position of the Council.</p>		
	a) Payments authorised during the previous month:		
	(i) BHIB Insurance	Annual insurance premium	£161.53
	b) Payments to be authorised:		
	(i) J Wardle	Clerk/RFO Salary (inc Apr backpay)	£246.43
	(ii) J Wardle	Homeworking allowance	£18
	(iii) HMRC	Clerk/RFO PAYE	£62.60
	(iv) SALC	Affiliation fee	£162.80
	c) Income received during previous months:		
	(i) NatWest	Interest (Apr)	£1.39
	(ii) Keys Cleaning	Newsletter advert	£25
	(iii) Somerset Tree Surgeons	Newsletter advert	£25
14.	<p><b>Matters of Report, Questions and Items for the Next Meeting</b></p> <p>a) Chairman</p> <p>b) Clerk</p> <p>(i) Internal review of controls (1 of 4) (LH and Clerk)</p> <p>c) Councillors</p>		
	<p><b>Date of Next Meeting</b></p> <p><b>Monday 2 July at 2000</b> – Meeting of the Parish Council -The Village Hall, Stowey Road, Fivehead</p>		