

MINUTES OF FIVEHEAD ANNUAL PARISH MEETING
Held on Tuesday 1 May 2018 at 2000 at The Village Hall, Stowey Road Fivehead

Present: K Beacham (Chair); J Wardle (Clerk/RFO); 25 parishioners; Guy Smith.

The Chair welcomed everyone and introduced Parish Council Members, the Clerk, and the guest speaker Guy Smith from wine producers Smith & Evans.

Guest speaker

Guy Smith gave an entertaining talk about the vineyard just outside Aller that he and his partner, Laura Evans, have established to produce award-winning wines. The Chair thanked the speaker.

1. Apologies for absence

Apologies were received from G and E Balmer, B Knox, J Westworth and K Male.

2. Minutes

The minutes of the Annual Parish Meeting held on 5 April 2017 were agreed and signed.

Proposed: O Howard and seconded C Jackson. Carried unan.

3. Matters arising from the minutes

The problems caused by increasing numbers of HGVs transiting the village and, in particular, using inappropriate narrow lanes and causing property damage has been raised with SCC Highways and the Police. Despite repeated attempts by the Parish Council to get advice, no solution has been found to the problem which is apparently widespread in rural Somerset and throughout the country. The matter will continue to be pursued with the authorities.

4. Reports from village organisations

a) Introduction by the Chair

The Chair briefly explained the current situation re the A378 speed limit consultation and asked that it was not raised at this meeting as no further information was available. Details are on the website and noticeboard and anyone who wishes to comment should email or write to Somerset County Council by 3 May 2018.

The Chair reminded the meeting that it would be helpful if anyone not signed up to the village email list could do so; any correspondence comes BCC (Blind Carbon Copy) and personal details remain private. Also, it is possible to sign up to the website notification system which sends an email every time a new article is placed on the site (see Webmaster's report at Annex A). These are good ways to keep in touch with village news and developments.

The Parish Council has had a very busy year, especially with the work in designing the Community Plan survey, analysing the results, then holding an open night for residents last September to share and discuss the results. A copy of the survey results was issued to every household, with proposed actions outlined - this is also available on the website. Quarterly updates on progress are published and anyone who wishes to be involved in any way should contact the Clerk or any PC member.

The Parish Council regularly updates information and decisions from meetings via the noticeboard, website and the *Community Matters* Newsletter published bi-monthly.

The Chair thanked PC members and the Clerk for their hard work and diligence during the past year.

b) Reports (attached to minutes) were received and read by:

- Parish Council - Chair's report
- Playing Field Management Committee
- Village Hall Management Committee
- Drama Group
- Fellowship & Leisure Club
- Golf Society
- Neighbourhood Watch
- Rights of Way Volunteer Group
- St Martins Church
- Village Website
- Tree Warden – verbal report outlining liaison with PC and PCC, and attempted liaison with RSPB. R Leighton offered tree saplings to anyone interested.

The Chair thanked committee members and parishioners for the reports and their continued hard work during the year.

5. Open Session

a) The availability of guidance on GDPR to parish groups and clubs was queried. Some briefings have been given and further advice is available if required from the Clerk. There was a reminder that the key driver for the legislation is to reduce the risk of online fraud.

The meeting closed at 2100. Refreshments were then served.

Chairman.....

Dated.....

Annex - reports

Name of organisation: Parish Council

Report by: Kate Beacham (Chair)

Highlights of the year:

1. Successful completion of the new Parish Plan, thanks to everyone who was involved in the production.
2. War Memorial Refurbishment – it certainly does look splendid now it has had a ‘makeover’ and we hope to keep it that way. We are very grateful to Pip Brett for obtaining grant money towards this.
3. New *Community Matters* Newsletter. PC surveyed the village to find out what kind of publication people wanted, the result was an A4 Coloured version with lots of people being very complimentary on both the ‘trial version’ and our first published updated version. Thanks again go to our editor Harry Price and anyone else involved in production.

Plans for the year ahead:

1. As part of the survey, and after consultation with the Police and other bodies, PC is looking at reviving Neighbourhood Watch and Speedwatch. An article has already appeared in the newsletter asking for volunteers, if anyone is interested please contact Kate Beacham.
2. Defibrillator – a survey is being carried out to canvass the village’s views on this. Please complete the slips, issued to every household, giving us your opinion and either deposit in the boxes at The Crown or The Stable or email Pip Brett at pipbrett@me.com by Friday 18 May 2018.
3. Emergency Plan – this plan needs updating and Oliver Howard has very kindly agreed to oversee, you will be updated once everything is in motion. Again, if you would like to offer your services, please let Oliver or any PC Member know.

Name of organisation: Fivehead Playing Fields

Report by: Frank Doggett (Chair)

Highlights of the Year:

Greatest success of the year was obtaining grants worth more than £7,000 thanks to the National Lottery, Tesco’s bags for life and WH Smith’s charity fund, to fully cover the cost of our project to upgrade the safety surfacing in the Children’s Play Area. We have also begun removing dead trees from our hedgerows, plus other essential tree work.

Plans for the Year Ahead:

During the coming months the play area project will be finished and we will be carrying out further tree work. We hope to see progress with the formation of a community cricket club. Following police advice about improving site security, we intend to install a security post and refurbish the entrance gates.

Name of organisation: Fivehead Village Hall

Report by: Margaret Knox (Secretary)

Highlights of the year:

During the past year the Village Hall Management Committee held:

1. A most successful and enjoyable afternoon cream tea fund raising event which took place at Langford due to the great kindness of Rebecca and Ollie in yet again offering the use of their kitchen and beautiful garden. Rebecca's hands on approach was much appreciated as there was a

bit of a shortage of helpers on the day. It is wonderful to see so many villagers, their friends and family coming together to enjoy such an afternoon in perfect surroundings.

2. Fund raising and enjoyment once again to the fore the fête, run jointly with the Playing Field Management Committee again brought the village together to utilise our excellent indoor and outdoor joint facilities. The hard-working Fete Committee, for many years headed by Richard Hadfield and Frank Doggett, are sincerely thanked for all their efforts.

3. It must class as a highlight to be able to say that the complex heating system has finally been successfully adapted and is working well. Achieving this has been a mammoth and expensive task. The linked heating and hot water system installed when the hall was built was unique and the designer was not available to offer advice. The system has now been amended and we are pleased to hear amid the thankful comments only occasional grumbles of excessive heat.

Plans for the year ahead:

1. Over the coming year it is the committee's intention to redecorate the hall. Quotes have been sought but due to the height of the hall the cost is high and there will be inconvenience to users which we will minimise as much as possible.

2. We plan to refurbish, deep clean the main hall floor to preserve its integrity. Again quotes have already been sought but the decorating needs to be done first.

3. A full and professional review of security has been undertaken. Minor matters are being addressed over the year but installing security lighting is a substantial project if not for this coming year then the next.

The committee is very grateful to the Parish Council for its £3K grant. In 2017 - 2018 this was spent on paying the interest on the Charity Bank Loan, remodelling the heating system and replacing the wooden boards in the car park. The exact costs of these three expenses have been supplied to the Parish Council by our treasurer, Mr Hadfield.

During the year we welcomed Mrs Melanie Rose to the committee and were glad that Mr Stevens was able to reclaim the chair whilst thanking Rob Leighton for ably standing in for Kevin during his sabbatical. Thanks as ever to all the hard-working committee members who amongst other considerations are now turning their thoughts to new Data Protection issues. Special mention of Paul Narey who so ably runs our 100 Club.

Name of organisation: Fivehead Fellowship & Leisure Club

Report by: Mr Chris Jackson (Chair)

Highlights of the year:

1. Coach Trips. The May trip was to Looe in Cornwall with a stop for coffee at a Garden Centre on the way down. We arrived in Looe in time for lunch and then had the afternoon to wander at leisure around the town. The September Mystery Trip was a coach ride over the Blackdown Hills to Seaton where we had a short stop before making our way to the Sidmouth Arms pub at Upottery for a very nice evening meal.
2. Our Spring and Christmas lunches were well attended again with everyone enjoying a four-course meal on both occasions.
3. During the year we had six talks with a wide range of topics. There was Art, Foreign Adventures, Ghost stories, Looking after ourselves, Magic and Road Safety which meant there was something for just about everybody.

Plans for the year ahead:

1. We will be having our day outing this year on the 5th June when we will be taking the coach to Norden in Dorset where we will be catching a steam train to travel through the beautiful Purbeck countryside to Swanage. We will spend the afternoon in this lovely seaside town before returning by steam train to pick the coach up for our journey home. On the 4th September we will be having our evening mystery outing by coach. You will have to come on the trip to find out where we are going.
2. We have already had our Spring lunch which was held in April in the village hall. Our Christmas lunch will be on the 4th December and again will be held in the village hall. Both meals consist of a four-course meal with sherry or orange juice before the meal and tea or coffee afterwards.
3. We will again have six varied talks during the year, all of which will be in the village hall. We have already had a talk by the children's author, Sue Medcalf who is best known for her books about Itchybald Scratchett. The second talk was about endangered wildlife. The next talk is by two

people who have appeared on the BBC's 'Bargain Hunt' programme and they will be telling us of their experiences. Future talks will be about Life below stairs, Behind the scenes at Chelsea and the Work of the Dogs' Trust.

Name of organisation: Crown Fivehead Golf Society

Report by: Mr Harr Price (Chair)

In 2017 the Crown Fivehead Golf Society celebrated the 32nd Anniversary of its formation in 1985. We now get between 12 -16 members on our monthly outings meeting at various venues around the area, but disappointingly we had to cancel our Charity golf day. However, we did raise £300 from the grand draw and will again sponsor The Somerset & Dorset Air Ambulance as our charity this year.

Highlights of the year:

1. September outing reinstated.
2. Full programme of events from March to October
3. Disappointingly we had to cancel our Charity Day for the first time ever due to lack of Support

Plans for the year ahead:

1. Recruit new members
2. Have a successful Charity Day this year for The Dorset & Somerset Air Ambulance.
3. Seek new venues for our outings.

We thank Jacqui and Steve at the Crown as host of the Society and housing our Trophy cabinet and all the members and friends who support our fund raising.

Name of organisation: Fivehead Drama Group

Report by: Harry Price (Chair)

The Drama Group had a good 2017 starting with the Pantomime *Aladdin* in January playing to a record Saturday night crowd and with good attendances on the Friday evening and Saturday morning Matinee however was particularly poorly attended.

In July some 40 people were entertained at our Summer revue when the audience seated at round tables are treated to an evening of Music Drama and comedy with a ploughman's supper served during the interval.

Highlights of the year:

1. Refurbishment of our backdrops and tabs completed
2. Encouraging increase in younger members.
3. Financially able to donate sums to the Village Hall & Playing Field £150 to each and the Guides £85

Plans for the year ahead:

1. Recruitment of more members both young and old
2. Invest in new sound equipment
3. Increase audiences particularly for our Saturday morning Matinee.

Name of organisation: Rights of Way Volunteer Group

Report by: Jacqui Mahoney Fivehead (Parish Paths Liaison Officer)

Highlights of the year:

Following the village survey evening a number of people came forward to express an interest in becoming a parish paths volunteer. A meeting of current and potential volunteers was held on the 16 November 2017 and 10 new volunteers were signed up. We now have a total of 15 volunteers. Thank you to all of you, not just our volunteers, who are doing a great job and ensuring that the paths are kept in good condition.

Reported issues so far have been relatively minor and all resolved. Just a reminder that faults such as broken stiles or blocked paths can be reported through PPLO or to Somerset County Council:

- Internet: Through the Explore Somerset interactive map <https://roam.somerset.gov.uk/roam/map> which lets you log the issue on the map and also upload photos to help wardens easily locate the problem. You can also leave an email address to receive updates when the issue is resolved.
- By email: rightsofway@somerset.gov.uk
- By phone: 0300 123 2224

Plans for the year ahead:

PPLO, Webmaster and Clerk will be working to get more information about the parish paths onto the Fivehead village website. This will include information about the PPLO and volunteer's roles and PPLO contact details, our paths and a map of the current rights of way.

Name of organisation: St Martin's Church

Report by: Ellen Balmer

Highlights of the year:

St Martins has had another successful year. There are 4 or 5 services held each month at varying times. Our Friends and Family Service held on the first Sunday of the month continues to be particularly well supported.

We held our regular fund-raising events during the year. We started 2017 with a French Evening held in the village hall where there were some very well dressed French ladies and gentlemen. In May we held our plant sale. We provided teas at Mervyn and Margaret Wilsons Open Garden and although the weather was changeable and sometimes the tea and cake had to be enjoyed under an umbrella - a very successful day. In September the Teddy Bears parachuted off the tower to land for a cream tea. Next was the Harvest Lunch in October, a sell-out. Christmas was then approaching with the normal activities of Christmas Fair, Carol Service, Carols in The Crown. The Crib Service on Christmas Eve and the service on Christmas Day were both well attended.

Plans for the year ahead:

2018 promises to be another busy year, continual upkeep of the building. In 2017 a hearing loop was installed, new lights, plus a significant amount of plastering. None of which could be undertaken without the support of our fund-raising activities and the PCC would like to express our thanks to all and look forward to another successful year.

Name of organisation: Fivehead Baptist Church

Report by: Rev Laurie Burn

Highlights of the year:

It is just one year since Karen and I moved to Fivehead and we have been very encouraged that a good number of new people have started attending Sunday worship during the year. We are also very pleased that our music group has expanded to include a pianist, guitarists and young musicians on drums and ukulele.

The Stable Community Café has seen an increase in customers, including locals from the village and visitors passing through, including cyclists and people using village businesses such as the garage, garden centre or dog grooming. We are very grateful to the many volunteers who help to make The Stable such an attractive and welcoming place, and to the various artists who have exhibited their work. As The Stable is non-profit making, we have offered some of the surplus for use in a village project, as well as a hospital in Africa.

The joint service with St Martins on Remembrance Sunday and a Service of Believer's Baptism on Easter Day were special highlights.

Plans for the year ahead:

We are planning to hold an exhibition of Wildlife Photography and Art by local artists in The Stable and Church Hall, in conjunction with local nature conservation trusts. This will probably be held in March 2019, to coincide with Heronry nesting season at RSPB Swell Wood.

We will continue to run the popular Youth Café on Thursdays, and are also introducing regular Children's Film Nights in the Chapel about once a month.

A new Alpha Course will be run in The Stable in September, for people wishing to explore the meaning of life and faith.

Name of organisation: Neighbourhood Watch

Report by: Ian Davis

Highlights of the year:

Nothing of note to report for the Millers Orchard/Stowey Road area of the village

Plans for the year ahead:

It was a welcome sight to see, in the latest issue of the Parish Newsletter, asking for volunteers for Neighbourhood Watch in other parts of the village. Let's hope that there is some response from that.

Name of organisation: Website and Social Media Report
Report by: Andrew Barrett (Webmaster)

Website – www.fivehead-village.org.uk

Twitter - @fiveheadvillage

Facebook – Fivehead Village

Highlights of the year:

- 1 **Subscribers to Posts:** Since the introduction of a 'Subscribe' app on the 'Latest News' and other pages, the number of views has steadily increased to approximately double that at a similar time last year. Nevertheless, there are only 22 subscribers so plenty of room for improvement. Note: On average you will receive less than two emails a week notifying you of a new Post on the website. This number is increasing so by not subscribing you may be missing out on important Posts. Unsubscribing is as simple as clicking on 'Unsubscribe'.
- 2 **Photo Gallery:** After a compatibility issue with the website lasting many months, the Photo Gallery is now up and running. The web page has been the most popular on the site over the past 12 months. There are currently over 200 images in the Gallery. I again appeal for any interesting photographs, digital or hard copy, especially those of a historical nature. Hard copies will of course be returned to you.
- 3 **Web and social media presence – Importance to village groups:** Since starting to gather data in 2014, the total number of views on the website is over 31,000, with 16,000 of those coming in the past 12 months. Whilst having an up to date web page doesn't always brings results, creating a web presence requires only a little bit of imagination and the discipline to keep it relevant with details of upcoming events and reports on past activities. Also, of course, we have a presence on facebook and twitter. There is a perception that the social media accounts are official ones for the village. They are not, they are open for the community at large to use, all I ask is that it is relevant to the village community and that people treat each other with respect.

As a matter of fact, the top performing pages/posts on the website over the past 12 months were:

Gallery
Calendar
Village Hall Facilities
About Fivehead
Village Hall Bookings
Parish Council Minutes
Glendale development

With views of the Village Hall pages exceeding 1000 in the last 12 months, their importance and relevance cannot be underestimated.

Plans for the year ahead:

- 1 **Make the website GDPR compliant by 25th May 2018** – A meeting is planned with the Parish Clerk to understand the implications of the new data protection regulations and to implement it by the given date.
- 2 **Increase hits by search engines:** In the past there has been no real interest in making the village site more visible to search engines. With the increased user interest this is now more important.
- 3 **Greater involvement from community groups**