

NOTICE OF MEETING OF FIVEHEAD PARISH COUNCIL

Monday 5 February 2018 at 1930
The Village Hall, Stowey Road Fivehead

All Members are summoned to attend the above meeting.

Members of the public and the press are welcome to attend but are reminded that question/comment time is limited to 5 minutes per person.



Jill Wardle

Clerk to the Council

31 January 2018

AGENDA

1.	Public participation Members of the public may raise any matter relating to items on the agenda here.
2.	County Councillor's Report
3.	District Councillor's Report
4.	Apologies for absence
5.	Minutes To approve the minutes of the Parish Council meeting held on 8 Jan 18.
6.	Declarations of Interest Members should declare any interest in items on the agenda here.
7.	Dispensations To receive and consider granting dispensation requests.
8.	Matters Arising From the Minutes (8 Jan 18) and Raised By Members (details to follow) a) <i>Action: Clerk to write to MP and Area Warden (copied to CA-P and SS) advising of the concerns of parishioners and Members.</i> b) <i>Action: PB to seek advice from Police at PACT meeting (Feb 18). Clerk and Chair to contact Matravers Engineering and Walronds Park Business Units at Westport about HGVs and postcodes/Satnav usage.</i> c) <i>Action: Clerk to query hedgerow obstruction with SCC.</i> d) <i>Conifers in churchyard. Action: PB to get stonemason advice. Clerk to arrange meeting with Tree Officer in SSDC Planning (inviting PCC and Parish Tree Wardens to the meeting).</i> e) Restoration of St Catherine's Well (PB) - to consider f) Donation to Parish budget - update (KB) g) Report on external audit arrangements; and appoint Internal Auditor for FY17/18 and agree Terms of Reference - Clerk. h) Equal Opportunities Policy - to agree i) Grievance Policy - to agree j) Online banking proposal - to consider k) Langford Corner refurbishment - update (PB). l) Date and speaker for Annual Parish Meeting (April/May) - to agree m) Meeting dates for remainder of 2018/19 - to agree n) Approval sought for purchase of replacement laptop using allocated Reserve - to approve
9.	Correspondence Received (details to follow) a) From SCC re Somerset Libraries Service Consultation - to consider b) From SCC re latest Speed Indicator Device results - to note c) From SSDC re closure of Langport Community Office - to note d) From SSDC re Local Government Boundary review proposals - to consider e) From parishioner re reports of criminal trespass on Glendale site - to consider f) From SSDC re Keep Britain Tidy 2018 Spring Clean - to consider

10.	Community Plan (details to follow) a) Newsletter: to agree printing costs and newsletter advertising rates effective from 1 Apr 18. b) Review of progress with Action Plan.		
11.	Reports a) Playing Field (PB); b) Village Hall (LH); c) SALC (NC); d) Cemetery (KM); e) Highways (JWa); f) Environment (JWa); g) Rights of Way (JWe); h) Police (JWa); i) Asset/Maintenance Check Report (KM).		
12.	Planning - see http://www.southsomerset.gov.uk/planningsearch/ for details a) To consider Application No 18/00316/FUL Demolition of existing garage and the erection of single and two storey extensions. 21 Orchard Rise, Fivehead.		
13.	FY18/19 Finances a) <i>Action: Clerk to prepare and circulate revised Budget and Reserves sheets to reflect Precept increase of 3% for approval by Members before end Jan 18. Resolution to be recorded in Feb 18 minutes</i> b) SSDC Ranger Scheme details and prices - to note c) Funding of War Memorial rededication event (PB) - to consider		
14.	Finance To receive the financial position of the Council.		
	a) Payments authorised during the previous month:		
	Nil		
	b) Payments to be authorised:		
	(i) J Wardle	Clerk/RFO Salary (Jan)	£242.37
	(ii) J Wardle	Homeworking allowance (Jan)	£18
	(iii) HMRC	Clerk/RFO PAYE (Jan)	£60.60
	(iv) FVHMC	Meeting room (Jan)	£15
	c) Income received during previous months:		
	(i) NatWest	Interest (Dec)	£1.00
	(ii) SALC	Transparency Code funding	£254.53
	(iii) HMRC	VAT refund	£221.83
	(iv) Beehive Storage	Newsletter advert	£36
15.	Matters of Report, Questions and Items for the Next Meeting a) Chairman b) Clerk (i) Expense claims by end of Feb 18. c) Councillors		
	Date of Next Meeting Monday 5 March 2018 at 1930 - The Village Hall, Stowey Road, Fivehead		