

**MINUTES OF FIVEHEAD ANNUAL PARISH MEETING**  
**Held on Wednesday 5 April 2016 at 1900 at The Village Hall, Stowey Road Fivehead**

**Present:** K Beacham (Chair); J Wardle (Clerk/RFO); 50 parishioners; Cath Holloway (Village Agent).

The Chair welcomed everyone and introduced Parish Council Members, the Clerk, and the guest speaker Community Council for Somerset (CCS) Village Agent Cath Holloway.

The Chair reported:

- We have been fortunate in obtaining a grant from the **Big Lottery Fund** to find out the views of the village by means of a community survey. This will result in a detailed action plan for the community over the next 10 years.
- The Parish Council set up a working group, including members of the PC and villagers, to shape the survey with the help of the Community Council for Somerset and SSDC. Thanks to all who contributed to this.
- The survey has now been printed and will be hand delivered to all households. The survey can also be completed online with full instructions contained in the survey. There will a prize for one household from the completed surveys; this will be chosen at random by CCS. The survey will be collected w/c 24 April 2017 and completed surveys can also be deposited in sealed boxes at the Crown Inn and the Stable Coffee shop.

The Chair then introduced the two guest speakers: Cllr Pip Brett and CCS Village Agent Cath Holloway. Thanks were given to Steve and Jacqui at the Crown Inn for the use of their projector. There were also displays around the hall about the work of the Village Agent network.

#### Guest speakers

1. Cllr Pip Brett spoke about 'Fit for Fivehead - Inspiring Community Action Towards Better Health and Wellbeing'. Key points were:

- Research has shown that *'Communities with a pub had the highest sense of wellbeing, happiness and social cohesion. In the country, a pub is so much more than just a place to have a drink. It is a source of companionship, a place of comfort, a place of entertainment, an unofficial notice board'*. In Fivehead, this sentiment applies not only to the Crown Inn but to all the community places and organisations eg The Stable, Village Hall, Fellowship Club, churches.
- The population across Somerset is ageing meaning the need for more support for isolated and less mobile people. At the same time, budgets for Adult Social Care are under massive pressure.
- Health is *'a state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity'*.
- Factors affecting health are genetics (30%), environment (5%), healthcare (10%), society (15%) and lifestyle (40%).
- Wellbeing adds years to your life and improves illness recovery as well other positive outcomes.
- How can we develop a better network between Fivehead's community groups (existing and new)?
- How can the Parish Council help? Eg local projects to keep people healthy; establish closer links with GP practices; establish good neighbour schemes?

2. Cath Holloway (Community Council for Somerset Village Agent for villages around Yeovil) explained the role of Village Agents in communities across Somerset. Key points were:

- The Community Council for Somerset (CCS) is a charity established in 1926 which is part of a national network of Rural Community Councils. CCS are funded through central and local government grants, trusts, sponsorships, consultancy services and subscribing members.
- Village Agents is a CCS project funded from various sources (including Big Lottery and the NHS) to cover c50% of Somerset - priority is given to communities with the greatest need. Note: Fivehead does not have a Village Agent. The project aims to provide people in rural communities with easier access to information and services.
- More details can be found at <http://somersestrcc.org.uk/somerset-village-agents-project/>.
- The project uses paid, part time, highly-trained individuals living in the parish 'clusters' they support. They help to bridge the gap between isolated, excluded, vulnerable and lonely individuals and the statutory and/or voluntary organisations which offer specific solutions to identified needs.
- Village Agents work with all ages dealing with a wide variety of issues, although a considerable number of clients are elderly and involve social care issues. Helping to solve these problems may, ultimately, help the elderly to remain living independently for longer.
- Village Agents also have the role of helping to shape services by feeding back to the appropriate body information about gaps in service eg transport provision. They can also motivate and support

a community to respond to a local need by working together to address issues eg by helping them to set up a coffee morning for a group of lonely people or start a volunteer car scheme. The Chair thanked both speakers and encouraged all parishioner to complete the Community Plan survey to provide evidence and ideas of how the Fivehead community might be enhanced to provide better facilities and support for everyone.

### **1. Apologies for absence**

Apologies were received from District Cllr S Steele, A Barrett, H Price, M Tyler, R Barton, M Collins, E Matthews and K Stevens.

### **2. Minutes**

The minutes of the Annual Parish Meeting held on 19 April 2016 were read, agreed and signed. Proposed: O Howard and seconded W Briggs. Carried unan.

### **3. Matters arising from the minutes**

There were no matters arising.

### **4. Reports from village organisations**

Written reports (attached to minutes) were received and read by:

- Parish Council - Chair's report
- Playing Field Management Committee
- Village Hall Management Committee
- Drama Group
- Fellowship & Leisure Club
- Golf Society
- Neighbourhood Watch
- Rights of Way Volunteer Group
- St Martins Church
- Village Website
- Tree Warden - verbal report: little to report; saplings are available from R Leighton

The Chair thanked committee members and parishioners for the reports and their continued hard work during the year.

### **5. Open Session**

- a) The damage caused by a large vehicle to a property opposite Millers Orchard was raised.  
*Action: agenda item for May 17 PC meeting to consider need for signage in village (including the bottom of Ganges Hill) to prevent over-sized vehicles from making unsuitable turns into narrow lanes.*
- b) Comment was made that, whilst speeding on A378 still occurs, there has been an improvement since the establishment of the 30mph limit.
- c) Clarification was sought on the difference between a Neighbourhood Plan and a Community Plan.
- Community Planning includes various types of plan eg Community (or Parish or Village) Plans and Neighbourhood Plans.
  - Neighbourhood Plans, once adopted, become part of the local statutory development plan and will form the basis for determining planning applications in that area as well as protecting green spaces.
  - Community Plans can help a community assess current and future potential issues and think about all aspects of community life including wellbeing and sustainability in an area and set out a plan of action. A Community Plan is evidence of a strong community that has given clear thought to its needs. It can include land use, planning issues/issues around development locally. Although it has no formal weight and cannot allocate development sites, it could be a material consideration and could be taken into account in considering planning applications in the area and grant applications.
  - It may sometimes be appropriate for communities to complete a Community Plan as a preliminary to preparing a Neighbourhood Plan.
  - Both help communities to take action for themselves to bring about local improvements; can be used by communities to alert policy makers to local issues and gain support for projects; and can help communities consider the need for land use development.
  - Due to the statutory weight afforded to the development of a Neighbourhood Plan, their preparation can be more complex, time-consuming and costly than preparing a Community Plan.

The meeting closed at 2020. Refreshments were then served.

Chairman.....

Dated.....

## Annex - reports

### Name of organisation: Parish Council

Report by: Kate Beacham (Chair)

#### **Highlights of the year (max 3):**

1. Raising £100 on Fete day for the VH and PFC funds due to the efforts of the PC and at that event gaining the views of villagers on living in Fivehead before application for funding for a Community Plan.
2. Banner has been completely restored to a very high standard and is hanging in the VH thanks to a small team of Oliver Howard, Ken Male, Adrian Troutt and Edna Troutt. Also the Queen's 90<sup>th</sup> birthday celebrations brought the village together socially for a great day out and thanks go to all who helped out with organisation of the event.
3. Being successful in obtaining a grant of £2545 from the Big Lottery Fund to update the Fivehead and Swell Community Plan.

#### **Plans for the year ahead (max 3):**

1. To receive output and analysis from the Community Council for Somerset on our new Community Plan which will give the PC and other community organisations a clear view of peoples' opinions to help plan for the future.
2. Hoping for a successful outcome for our application for a transition grant to install WiFi in the Village Hall.
3. Glendale (Miss Wilde's) to see proposals from the developers who have promised full engagement with our community.

### Name of organisation: Fivehead Playing Fields

Report by: Frank Doggett

#### **Highlights of the year (max 3):**

1. Maintaining the Playing Field and its facilities to the highest standard.
2. Removing old trees and planting new ones.
3. Installing new storage for football equipment.

#### **Plans for the year ahead (max 3):**

1. To press ahead with our safety surfacing project.
2. Continue tree management work at the bottom of the field.
3. Arrange more fund raising events.

Our Annual Report 2016/2017 and financial statement is attached.

## **FIVEHEAD PLAYING FIELD MANAGEMENT COMMITTEE ANNUAL REPORT 2016/2017**

Thanks to the continued hard work of our committee, we have again been able to maintain all our facilities to a high standard. We pay the District council to regularly inspect all our equipment and surfaces to make sure everything is fit for purpose.

Some of the safety surfacing in the children's play area needs updating and we are pushing ahead with a project to cover this work. We are looking for grants to add to our own money-raising efforts, the next of which is our Easter Bingo in the Village Hall this coming Friday 7<sup>th</sup> April at 8pm, so please join us for a fun evening with some great prizes.

We have had to buy a replacement grass mower in the summer after the old one came to grief against a manhole cover, and we have installed a locker for storing the football white lining equipment. The football pitch has been turned through 90 degrees to run east/west to give extra length to meet FA requirements. Our team has had a good season and will be playing a crucial cup match here on Easter Saturday 15<sup>th</sup> April, so come along and cheer them on.

At the top of the field we have removed the giant sloe tree and the surrounding undergrowth. At the far end we have planted a number of native tree saplings supplied free by the Woodland Trust.

Last year's Summer Fete was blessed with fine weather and we hope for similar good luck this year on Saturday 22<sup>nd</sup> July when we promise you a great selection of new attractions.

Thanks to all our committee members for their hard work, thanks to the Parish Council for its support, and thanks to everyone in the village for your support.

Frank Doggett  
Chairman

**Name of organisation: Fivehead Village Hall**  
**Report by: Margaret Knox (Secretary)**

**Highlights of the year (max 3):**

1. The Financial situation is satisfactory. This is largely due to a high level of lettings both regular and one off. Our thanks go to Richard Hadfield who oversees the booking system. Statistics collected from the website indicate a keen interest in the hall. We have therefore been able to keep hiring fees constant until the next Annual General Meeting. Expenditure, for example, was incurred on the exploration and repair of the heating system, thankfully now working, the purchase of red padded chairs which have largely replaced the original grey ones and the most recent committee member managed to find a firm willing to clean the very inaccessible skylights for a reasonable sum.
2. Fund raising events are crucial to balance the books as well as enjoyable ways for the villagers and their friends to come together in our wonderful facility. The 2016 Summer Fete was blessed with good weather. The children's games were particularly popular while members of Fivehead's WI, now closed, made a great contribution to the day and to funds raised. The Flower and Produce show was as popular as ever. Quiz evenings held under various quiz masters have been popular and we thank those organising them. The Queen's Birthday Celebration was a one off popular event making use of the Hall and the Playing Field to great effect. Our on-going thanks to Paul Narey who so ably runs the 100 Club.
3. The committee have as ever worked hard taking on such varied jobs as installing two commemorative plaques, organising for the Friendly Society Banner to be hung, sourcing and repairing kitchen equipment and mending and fixing any manner of things on a regular basis, all in addition to their nominated tasks. All this of course is a vast contribution to hall funds and relates to the first sentence in this report.

**Plans for the year ahead (max 3):**

1. Due to an increase in membership of the 100 club there will be an additional prize going forward from May for this membership year.
2. Plans for the Summer Fete 2017 are well in hand with several major attractions booked as well as the more usual wide spread of entertainment. There will be Cream Teas at Langford in August and Open Gardens in the early summer of 2018.
3. The heating and hot water systems will be merged as soon as possible. Installing and financing Wifi in the hall is now in the capable hands of the Parish Council.

**Name of organisation: Fivehead Fellowship & Leisure Club**  
**Report by: Mr Chris Jackson**

**Highlights of the year (max 3):**

1. Coach trips. The May one was to Buckfast Abbey and Brixham. The July trip was to the Forest of Dean and then down the Wye Valley. The September trip was a drive through Dorset with a return to the Windwhistle pub for a meal.
2. Lunches. We had the usual meals, the spring one in April and a Christmas lunch with entertainment from Take Note in December .
3. Talks. A wide variety of subjects were covered by our speakers giving something for everyone.

**Plans for the year ahead (max 3):**

1. Coach trips. 2<sup>nd</sup> May outing to Looe in Cornwall. Mystery outing on the 5<sup>th</sup> September.
2. Talk in June on Nepal Adventures. July talk on Ghosts in West Country Hotels and Inns. October talk on Road Safety called Route 60. The November talk is on Best Steps for a Great Old Age.
3. In December we will be having our Christmas Lunch.

**Name of organisation: Crown Fivehead Golf Society**  
**Report by: Harry Price (Chair)**

In 2016 the Crown Fivehead Golf Society celebrated the 31<sup>st</sup> . Anniversary of its formation in 1985. From those humble beginnings has grown a strong vibrant society now numbering some 26 Members.

**Notable points of year**

1. £800 Raised on Charity Golf Day for Marie Curie Cancer Care bringing the total raised to over £47,000 .00
2. Full programme of events from March to October
3. Disappointingly we had to cancel our September outing for the first time ever due to lack of Support

**Aims for 2017**

1. Recruit new members
2. Raise a goodly sum for our chosen Charity this year The Dorset & Somerset Air Ambulance.
3. Seek new venues for our outings and reinstate the September Week-end away

We thank Jacqui and Steve at the Crown as host of the Society and housing our Trophy cabinet and all the members and friends who support our fund raising.

**Name of organisation: Fivehead Drama Group**

**Report by: Harry Price (Chair)**

The Drama Group had a good 2016 starting with the Pantomime *Blackbeard's Treasure* in January playing to a record Saturday night crowd and with good attendances on the Friday evening and Saturday morning Matinee.

In July some 40 people were entertained at our Summer revue when the audience seated at round tables are treated to an evening of Music Drama and comedy with a ploughman's supper served during the interval.

**Notable points of year.**

1. Consolidation of finances .
2. Servicing of our lighting equipment
3. Well supported productions of the Pantomime and Summer Revue

**Aims for 2017**

1. Recruitment of more members both young and old
2. Refurbishment of our Back drops and tabs for the next pantomime
3. Increase audiences particularly for our Saturday morning Matinee.

**Name of organisation: Rights of Way Volunteer Group**

**Report by: Jacque Mahoney Fivehead Parish Paths Liaison Officer**

**Highlights of the year (max 3):**

1. Back in October 2016 I agreed to take on the role of PPLO and Margaret Knox very kindly arranged a meeting of some of the parish paths volunteers at her house. I am now in contact with them as they report issues with the rights of way. As a resident of Fivehead (6 years) I am now becoming more familiar with each of the paths and bridleways as issues come up. As an inexperienced but enthusiastic PPLO I have found Margaret's knowledge and patience invaluable and would like to formally thank her for her support so far.

2. Reported issues so far have been relatively minor and all resolved although the paths L11/51 and L11/22 were discussed at the February PC meeting – mud spoil bank obstructing L11/22, deeply rutted ground and a lack of signage - and are being investigated by Les Braunton the SCC Rights of Way warden.

**Plans for the year ahead (max 3):**

1. Jill and I have been discussing the possibility of getting more information about the parish paths onto the Fivehead village website. This would include information about the PPLO role and my contact details, our volunteers and which paths they are responsible for and their contact details and a map of the current rights of way.

**Name of organisation: St Martin's Church**

**Report by: Meg Tyler**

At St Martin's Church we have had some good gatherings for special services; - the first being our Rogation Sunday walk. This started at Fivehead with bacon butties and a short service, then a walk to Swell for a Family Communion service. After this we walked to Curry Rivel for a short service followed by lunch.

We also had a special service to commemorate the Queen's 90<sup>th</sup> birthday, and then later in the year there was a full Church for our Harvest thanksgiving and Christmas Carol and Crib services.

St Martin's Church is now in good repair and we are pleased to have been able to install a hearing loop to assist those who are hard of hearing.

We look to the future confident in Scott our Vicar's leadership, and if anyone would like to join us for the Rogation walk this year, it will be on Sunday 28<sup>th</sup> May.

**Name of organisation: Neighbourhood Watch**

**Report by: Ian Davis**

Highlights of the year (max 3):

1. Burglary at No.1 Stowey Rd. - twice in the space of two weeks

Plans for the year ahead (max 3):

1. Report pertinent NHW activity, given by the Police via email, to Andrew for possible inclusion on the village web site

**Name of organisation: Website and Social Media Report**

**Report by: Andrew Barrett (Webmaster)**

**Website – [www.fivehead-village.org.uk](http://www.fivehead-village.org.uk)**

**Twitter - @fiveheadvillage**

**Facebook – Fivehead Village**

**Website**

For much of the year, the website attracted around 1000 visits a month, although I am pleased to say that there has been a noticeable increase since January 2017, with March attracting around 1600 visits and January around 1400. Also, during the last 12 months just under 100 Posts have been added to the site, as well as a couple of permanent information Pages.

As reported last year, the Parish Clerk and Councillor Nina Cameron have now been given some administrative rights over the site and I remain open to other interested groups having similar but restricted administrative rights so that they can keep their information current in the same way that certain groups contribute to the village diary. Jill Wardle, in particular, has made a considerable contribution to the website during the year and I am grateful to her for that.

The emphasis going forward is to post as much information as is possible provided it relates directly to Fivehead or its citizens. With that in mind I make no apology for repeating myself from last year, *'I must mention the fact that the website and calendar are resources available to all, whether it be a source of information for individuals or as an opportunity to promote and report on activities by various village groups, such as those reporting to the Annual Parish Meeting tonight'*.

**Social Media**

Twitter and Facebook continued to be used, with the latter gathering 'Likes' almost by the day. Social media is the way forward in communications so if you have a group/club and do not have a social media presence, please ask yourself the question 'why not?'. Interesting posts on social media can quickly be circulated to 100s, if not thousands. For example, the recent posting of the village's football fixtures for April very quickly reached over 400 people, as did a post regarding the Crown Public House

**Broadband**

High speed broadband has been available in the village since April last year.